

**Borough of Pine Hill
Council Meeting
August 20, 2012
Pine Hill Borough Municipal Building
7:30 P.M.**

Mayor Green called the meeting to order. He asked everyone to stand for the pledge of allegiance to the flag.

Deputy Clerk, Patricia Hendricks delivered the Sunshine Law and the awareness for the town.

Roll Call: Councilman Warrington-present, Councilwoman McCullen-present, Councilman Knott-present, Councilman Shultz-present, Councilman Jaxel-present, Councilman Robb-present, Mayor Green-present, Mrs. Bileci-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr. Cray-present, Mr. Cardis-present

Mayor Green reported that the first order of business this evening is a proclamation declaring September as Ovarian Cancer Awareness Month. Mayor Green asked if Council President McCullen would like to say anything.

Council President McCullen said that she would like to acknowledge that her family is here. She reported that they have taken on Ovarian Cancer Awareness as a family endeavor by forming a non-profit foundation in her daughter's name. She said that they have reached out and have almost 20 various townships and boroughs in this southern end of South Jersey as well as the campus of High Point University North Carolina. Council President McCullen stated that both of their fraternities have taken on the endeavor to turn their campus teal.

Mayor Green asked the family to come forward. He read and presented the proclamation declaring September as Ovarian Cancer Awareness Month to the family.

APPROVAL OF MINUTES

August 6, 2012
August 6, 2012 Closed Session

Motion to approve: Councilman Knott, 2nd Councilman Jaxel
Roll Call: 6 yes votes

APPROVAL OF BILLS

Motion to approve: Councilman Shultz, 2nd Councilman Jaxel
Roll Call: 6 yes votes

COMMITTEE REPORTS

Deputy Clerk Hendricks read the Committee Reports.
Motion to approve: Councilwoman McCullen, 2nd Councilman Knott
Roll Call: 6 yes votes

CORRESPONDENCE:

Mayor Green reported on correspondence.

Motion to approve Correspondence: Councilman Robb, 2nd Councilwoman McCullen
All in Favor: 6 yes votes

ORDINANCE #2012-894: AN ORDINANCE AMENDING CHAPTER VIII OF THE CODE OF THE BOROUGH OF PINE HILL, CAPTIONED "TRAFFIC"

Public Hearing

Mayor Green read the Ordinance

Mayor Green opened the floor to the public.

No one spoke on behalf of the ordinance.

Motion to close the floor to the public: Councilman Warrington, 2nd Councilman Shultz

All in favor: 6 yes votes

Motion to move Ordinance #2012-894: Councilwoman McCullen, 2nd Councilman Jaxel
Roll Call: 6 yes votes

RESOLUTION 2012-109: RESOLUTION CERTIFYING REVIEW OF ANNUAL AUDIT

Motion to Move Resolution #2012-109: Councilman Shultz, 2nd Councilman Robb
Roll Call: 6 yes votes

RESOLUTION #2012-110: RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN

Motion to Move Resolution #2012-110: Councilwoman McCullen, 2nd Councilman Shultz
Roll Call: 6 yes votes

RESOLUTION #2012-111: RESOLUTION SUPPORTING THE DRIVE SOBER OR GET PULLED OVER 2012 YEAR END STATEWIDE CRACKDOWN

Motion to Move Resolution #2012-111: Councilman Warrington, 2nd Councilman Jaxel
Roll Call: 6 yes votes

RESOLUTION #2012-112: RESOLUTION AUTHORIZING PINE HILL BOROUGH TO APPLY FOR A GRANT FOR PARTICIPATION IN THE ALLIANCE TO PREVENT ALCOHOLISM & DRUG ABUSE

Motion to Move Resolution #2012-112: Councilman Knott, 2nd Councilman Jaxel
Roll Call: 6 yes votes

RESOLUTION #2012-113: RESOLUTION CONFIRMING APPROVAL OF THE BOROUGH OF PINE HILL BECOMING A MEMBER OF THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND

Motion to Move Resolution #2012-113: Councilwoman McCullen, 2nd Councilman Shultz
Roll Call: 6 yes votes

RESOLUTION #2012-114: RESOLUTION AUTHORIZING REFUND OF LAND SALE DEPOSIT

Motion to Move Resolution #2012-114: Councilman Robb, 2nd Councilman Jaxel
Roll Call: 6 yes votes

RESOLUTION #2012-115: RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND

Motion to Move Resolution #2012-115: Councilwoman McCullen, 2nd Councilman Jaxel
Roll Call: 6 yes votes

RESOLUTION #2012-116: RESOLUTION APPROVING AND AUTHORIZING A LIEN ON REAL PROPERTY FOR MAINTENANCE WORK PERFORMED BY THE BOROUGH OF PINE HILL

RESOLUTION # 2012-117: RESOLUTION APPROVING AND AUTHORIZING A LIEN ON REAL PROPERTY FOR MAINTENANCE WORK PERFORMED BY THE BOROUGH OF PINE HILL

RESOLUTION # 2012-118: RESOLUTION APPROVING AND AUTHORIZING A LIEN ON REAL PROPERTY FOR MAINTENANCE WORK PERFORMED BY THE BOROUGH OF PINE HILL

Motion to Move Joint Resolutions #2012-116 thru #2012-118: Councilman Knott, 2nd Councilman Jaxel
Roll Call: 6 yes votes

RESOLUTION #2012-119: RESOLUTION AUTHORIZING CANCELLATION OF ITEMS ORDERED BY THE NEW JERSEY DIVISION OF TAXATION

Motion to Move Resolution #2012-119: Councilman Warrington, 2nd Councilwoman McCullen
Roll Call: 6 yes votes

RESOLUTION #2012-120: RESOLUTION OF THE BOROUGH OF PINE HILL, CAMDEN COUNTY NEW JERSEY AUTHORIZING THE SHARED SERVICE AGREEMENT WITH THE GLOUCESTER TOWNSHIP FOR PARTICIPATION IN AN AUTOMATED LICENSE RECOGNITION SYSTEM (A.L.R.S.)

Motion to Move Resolution #2012-120: Councilman Warrington, 2nd Councilman Robb
Roll Call: 6 yes votes

RESOLUTION #2012-121: RESOLUTION APPROVING REVISED VEHICLE USE POLICY

Mayor Green asked the Business Administrator Jennica Bileci to comment on Resolution #2012-121.

Jennica Bileci reported that she review the vehicle policy and revised it so it is a little bit more up to date and actually with more stricter rules. The first change is that all users of Borough owned vehicles will have to do a vehicle inspection. She stated that they will have to record odometer readings and they will also have to review vehicles to make sure that there are not any broken brake lights, tail lights or anything like that for insurance purposes. She reported that the other major change would be that Borough employees will no longer be allowed to take vehicles home. Jennica Bileci stated the reason is to just hold more accountability within the Borough and to keep better maintenance on our fleet vehicles because they are sparse.

Motion to Move Resolution #2012-121: Councilwoman McCullen, 2nd Councilman Shultz
Roll Call: 6 yes votes

Mayor Green opened the meeting to the public.

Walter Davis -- 1 Franklin Avenue

He commented 2 Franklin Avenue is a house that has been vacant for about 5 years. He stated that it is starting to deteriorate. Mr. Davis commented that he would like to do get authorization to do some up keep on the property such as gutters and doing some painting so it won't eventually just rot away. He stated that he did try to get a hold of the bank last year through the tax office, but that it was pretty hard to do.

Mayor Green said that he would like to commend Mr. Davis for wanted to pitch in to up keep the neighborhood. He stated unfortunately we do not own the property so we cannot give you permission to be on the property.

Walter Davis asked if there is any way we can get a channel through the bank.

Mayor Green commented that the Borough has been in touch with the bank several times and it is extremely difficult. He reported that the Bank is not even maintaining it; so we are going out there and doing it and leaning the property. Mayor Green said that they pretty much refuse all our calls and they are quite protected.

Mr. Patterson directed the Business Administrator to have our Construction Official take a look at it to see if there is anything they could do to have it declared as an unfit building.

Mrs. Bileci told Mr. Davis that she thinks it is best that if he is communicating with the Borough to let us know if things are starting to deteriorate. She asked that he keep advising us so we can get out there and maintain what we can do.

Chief Winters stepped forward to thank Mayor and Council for their support with National Night Out. He commented on Council President McCullen and Councilman Jaxel assisting throughout the planning process. Chief Winters stated that he thought it was a tremendous success because of the involvement of Mayor and Council. He commented on Councilman Warrington for his participation of the K-9 demonstration and also his jumping in the dunk tank repeatedly. Chief Winters again thanked Mayor and Council for their support and also the participation of many organizations throughout the town.

Mayor Green thanked the Chief for all of his hard work. He commented that is was a tremendous turn out and that it is getting better every year.

Motion to Close to the Public: Councilman Shultz, 2nd Councilman Jaxel
All in Favor: 6 yes votes

Council Reports:

Councilman Jaxel reported that National Night Out went really well. He stated that there was a great turn out, all of the organizations participated and it was really a good night. He commented on Channel 19 that the school system is held up a with a computer project at this time so nothing is really being done with the channel. He said that he has a meeting schedule on Friday to just see what is involved with the system. Councilman Jaxel stated that the Channel 19 is up, but there are no updates at this time.

Councilwoman McCullen reported that she was very pleased to be part of National Night Out and working with our Police Department and the various organizations within the town. She stated that it just goes to show with a positive attitude what the Borough can do. She thought that it was very successful and that everyone who came out really had a good time. Councilwoman McCullen reported that the Recreation Commission met and they had four applications for use of the Bowen Field. She commented that concerns were discussed on one as to the usage. She said that they could not approve all of their requests because it actually took up the entire field so they will have to work around some of the other organizations. Councilwoman McCullen reported that they are going to be doing a lot more tracking as to usage and how they handle the allowance for use whether they clean up after themselves, whether there is damage or whether there is other things. She commented that this is being done through direction by our Business Administrator who asked for more police surveillance and also more Public Works surveillance. She stated that hopefully this will correct some of the problems there with the trashing and so fore.

Councilman Warrington commented on the National Night Out that it was a great job done by everybody involved. He stated that the Chief is working with our computer company the software provider to allow the officers to complete their reports in the car. He said that currently they have to go back to the office and it takes officers off the street for a considerable amount of time. He stated that he was real pleased with the Chief's efforts on this because it keeps officers out on the streets not at the station and it is a real impressive program. Councilman Warrington spoke about the shared service which was passed tonight on the computer with Gloucester Township. He said that we are buying a license plate tag reader, which reads license plates. He explained about a vehicle that was stolen and found in Camden by a vehicle such as this in driving down the street read the stolen tag and said that car was stolen. He stated that they went in the house arrested the guy and recovered the car but it was destroyed. He said that this program has a number of really exciting capabilities. He commented that by sharing this service with Gloucester Township the Borough is saving approximately an \$18,000.00 server charge; not only that we will also be sharing information, sharing tags and capabilities with Gloucester Township which will make this program work better. He commented that they will be looking at a motion process with the Police Department to announce next month additional promotions and wanted to make everyone aware. Councilman Warrington said that the Chief is working with the Youth Association at this time with a program to do background checks with the coaches. He stated that the Chief found this program that for \$12.00 a person the coaches who are in such close contact with our youth can be checked and verified that they properly should be in contact with them. Councilman Warrington also commented that he was excited about the changes with parking at the Bowen Field. He stated that there were a number of complaints by coaches and people that said the field was unsafe for access for ambulance, police and fire. He commented that as long as the current changes are enforced those concerns should be alleviated.

Councilman Shultz reported that the Mayor and I met with a firm to do studies with the town. He stated that they would actually go out and find the businesses for us.

Mr. Cardis reported that shortly he will be working with the Business Administrator to get the budget request forms out.

Mr. Cray reported Franklin Avenue is this years' state aid project is going out to bid. He stated that the bids would be received on September 5th, 2012. Mr. Cray said that if the first bid goes well that he would then move forward with an award recommendation. He commented that the DOT is now accepting applications for next years' state aid so he is going to work towards that application.

Mr. Patterson reported that the one resolution that we did tonight where we refunded the land sale money; he is having difficulty figuring out who owns the property even though the tax office says it is the Borough of Pine Hill. He said that before he goes any further he would have to do a title report which would cost \$200.00. He stated that he did not want to spend that kind of money unless authorized by

Mayor and Council. He commented that there is no other way for him to determine who owns the property. He said that it would be in the best interest of Mayor and Council to do the title report.

Motion to authorize title report: Councilman Warrington, 2nd Councilman Shultz
All in Favor: 6 yes votes

Mayor Green reported to council members that they will be receiving the Borough audit. He stated that they met with the Borough auditor last week. He commented that council members will have the correction action plan by the end of this week and it will be on the agenda for next meeting. He stated that we also had a tax sale this past Friday and it generated approximately 527,000.00 worth of revenue. He commented that it was back taxes and about 100,000.00 of that was sewer water MUA.

Mayor Green read the upcoming meetings within the Borough of Pine Hill.

Council Meeting – Monday, September 10, 2012
Fire Commission – Thursday, September 6, 2012
Municipal Utility Authorities – Wednesday, September 19, 2012
Planning Board – Thursday, September 13, 2012
School Board - Tuesday, August 28, 2012

RESOLUTION #2012-122: RESOLUTION AUTHORIZING A CLOSED SESSION OF THE BOROUGH OF PINE HILL TO DISCUSS LITIGATION INVOLVING H.G. V. BOROUGH OF PINE HILL AND DIANA MAY V. BOROUGH OF PINE HILL

Mayor Green read the Resolution.

Motion to Move Resolution #2012-122: Councilman Warrington, 2nd Councilwoman McCullen
Roll Call: 6 yes votes

Closed Session began at 8:17 pm.
Closed Session ended at 8:20 pm.

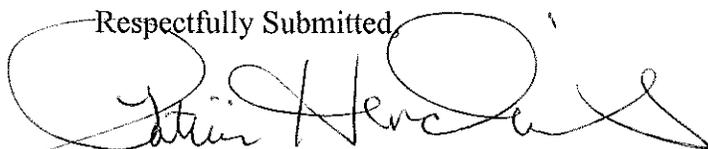
Roll Call vote to return into open session:
Roll Call: 6 yes votes

Mr. Patterson commented to let the record reflect that there were no decisions made in close session.

Motion to adjourn: Councilman Warrington, 2nd Councilman Shultz
All in Favor: 6 yes votes

The meeting adjourned at 8:25 pm.

Respectfully Submitted,



Patricia Hendricks, Deputy Clerk