

**Borough of Pine Hill
Council Meeting
October 15, 2012
Pine Hill Borough Municipal Building
7:30 P.M.**

Mayor Green called the meeting to order. He asked everyone to stand for the pledge of allegiance to the flag.

Deputy Clerk, Patricia Hendricks delivered the Sunshine Law and the awareness for the town.

Roll Call: Councilman Warrington-present, Councilwoman McCullen-present, Councilman Knott-absent, Councilman Shultz-present, Councilman Jaxel-absent, Councilman Robb-present, Mayor Green-present, Mrs. Bileci-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr. Cray-present, Mr. Cardis-present

Mayor Green and Councilman Robb presented the 2012 Pride in Pine Hill, Best of the Best Yard of Month Winners with their Awards. Mayor Green read the Proclamation to each winner. Councilman Robb presented each winner with their proclamation and a special plaque especially to acknowledge their efforts. The 2012 Pride in Pine Hill Winners were Mr. & Mrs. Jordan-June, Mr. & Mrs. Morrissey-July, Mr. & Mrs. Adams-August and Mr. & Mrs. Clerkin-September.

APPROVAL OF MINUTES

September 17, 2012

Motion to approve: Councilman Warrington, 2nd Councilwoman McCullen
All in Favor: 4 yes votes

APPROVAL OF BILLS

Motion to approve: Councilman Shultz, 2nd Councilman Robb
Roll Call: 4 yes votes

COMMITTEE REPORTS

Deputy Clerk Hendricks read the Committee Reports.
Motion to approve: Councilwoman McCullen, 2nd Councilman Robb
All in Favor: 4 yes votes

Mayor Green asked Council if there were any matters to be discussed. Council had no matters to be discussed.

ORDINANCE #2012-895: AN ORDINANCE AMENDING CHAPTER 11 OF THE CODE OF THE BOROUGH OF PINE HILL, CAPTIONED "ADMINISTRATION"

First Reading
Mayor Green read the Ordinance

Motion to move Ordinance #2012-895: Councilman Warrington, 2nd Councilwoman McCullen
Roll Call: 4 yes votes

RESOLUTION # 2012-136: RESOLUTION APPROVING THE TRANSFER OF THE REMAINING BALANCE IN YEAR 33 CDBG GRANT IN THE AMOUNT OF \$7,392.32 TO YEAR 34

Motion to Move Resolution #2012-136: Councilman Robb, 2nd Councilman Warrington
Roll Call: 4 yes votes

RESOLUTION #2012-137: RESOLUTION APPROVING A FIREWORKS DISPLAY AT OVERBROOK HIGH SCHOOL ON DECEMBER 31, 2012

Motion to Move Resolution #2012-137: Councilman Shultz, 2nd Councilman Warrington
All in Favor: 4 yes votes

RESOLUTION #2012-138: RESOLUTION APPROVING THE RELEASE OF THE PERFORMANCE BOND OF PINE HILL DINER, 808 BLACKWOOD-CLEMENTON ROAD, BLOCK 1, LOTS 7, 8 & 9.05 IN THE AMOUNT OF \$ 324,946.91

Motion to Move Resolution #2012-138: Councilman Warrington, 2nd Councilman Shultz
Roll Call: 4 yes votes

RESOLUTION #2012-139: RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION AND EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE ESTATES ROAD PROJECT

Motion to Move Resolution #2012-139: Councilman Warrington, 2nd Councilman Robb
Roll Call: 4 yes votes

RESOLUTION #2012-140: RESOLUTION APPOINTING BRUCE KOMITO AS THE PLUMBING AND FIRE SUB CODE OFFICIAL FOR THE BOROUGH OF PINE HILL

Motion to Move Resolution #2012-140: Councilwoman McCullen, 2nd Councilman Robb
Roll Call: 4 yes votes

RESOLUTION #2012-141: RESOLUTION AUTHORIZING A TAX REFUND

Motion to Move Resolution #2012-141: Councilwoman McCullen, 2nd Councilman Shultz
Roll Call: 4 yes votes

Mayor Green made a motion to open to the public.

There was no public participation.

Motion to close to the public: Councilman Warrington, 2nd Councilman Shultz
All in Favor: 4 yes votes

Council Reports:

Councilwoman McCullen reported on the Community Affairs she had the pleasure of accompanying the Mayor to the Glen School 3rd Grade. She stated that they did three grade levels and spoke to them regarding government, which she thought they did very well. Councilwoman McCullen commented that while they were there answering questions a couple of them were kind of in depth, some of them were not, but she said that it goes to show that in 3rd Grade they are learning the difference between the federal government, state government, county government and local government. She felt that they were able to work them all together in their mind, understand how it works and they were very receptive to us. She commented that while they were there she had spoken to the principal of the school and he is interested in getting involved again with maybe recycling endeavor with having our recycling mascot over there doing an assembly or speaking to the students again. She stated about re-writing our anti-litter patrol program where our Chief will swear in the students and they will be a card carry member of the anti-litter patrol. Councilwoman McCullen reported that she also received an invitation and will attend the program that the Bean School will have on October 18th regarding lights on after school. She commented that it is a Nationwide Celebration and she will be there representing the Borough.

Mayor Green stated that he will also be attending the Nationwide Celebration at the Bean School.

Councilwoman McCullen reported that the Recreation Commission met this past Saturday and those members that were in attendance had a nice discussion. She stated that they will be going over some of the materials that we received from Gloucester Township regarding the regulations that they have on their parks. She commented that she was quite surprise to see that each one of Gloucester Township parks was addressed individually and has a certain sets of rules, which she felt that would help the Borough a lot as they bring out Bowen Field, which is a clean communities field project as to the Borough's other parks and recs. She stated that they will be making recommendations to the Municipal Clerk and that she would also be discussing again to Tom Cardis on the clean communities program as to whatever the law is or stipulation guidelines on that to stay within everything. She said that hopefully they will come up with something that will address half the problems and bring everything in line. She does think what they are going to recommend is that a representative from the approved group must come into the Borough Hall and meet with the Municipal Clerk to sign an agreement to agree to all stipulations regarding the use of those facilities as to the trash clean up, the bathrooms and their responsibilities for use of the field. She commented that they have a vacancy on the Recreation Board. She said that they carried a member's name for a good period of time and they never attended a meeting. She reported that it is the recommendation of the President of Pine Hill Youth Association to fill that vacancy with Mr. Christopher Como. She stated that he attended the meeting on Saturday and was very welcomed by the group there. She said that she would like to formerly request that we take action and approve the appointment of Mr. Christopher Como to fill the vacancy for the remainder of this year.

Mayor Green stated that they will need to do some follow up before they appoint Mr. Como. Mayor Green commented that hopefully we can put it down for the agenda in the November meeting.

Councilman Warrington reported that he is just working towards setting up some information getting ready to start the email blitz for the Christmas Parade. He stated that he already has a couple of groups that are willing and ready to be involved.

Councilman Shultz reported that the Economic Development Committee met. He said that they spoke about Rutgers regarding consultant services and different things.

Councilman Robb commented that tonight concludes our Pride in Pine Hill awards and he wanted to congratulate everybody. He reported that Environmental Commission met last Thursday and they discussed the sand that washed down into the stream at the Golf Course. He stated that they are in the process of cleaning it up, however apparently the native trout has been destroyed so at this time they do not have any trout in the stream. Councilman Robb reported that they are going to see if the trout come back or talk about reproducing.

Mayor Green reported that the damage to the creek bed was from one of the heavy down pours this past summer. He stated that they are working very hard to get the stream back up and running and to resolved the issues.

Mr. Cray reported that on the capital project side Franklin Avenue is this years' state aid project. He stated that the project was awarded and we had a pre-construction conference recently. He said that as of now weather permitting they are looking to start this coming Monday if all of the paper work is in order and then proceed with coordinating it to make sure that there is not conflict with the CCMUA's project on Cross Keys Road. This year's state application for Estates Road will be submitted this week before the deadline. He said that it will be a multi-phase project because of its length.

Councilman Shultz asked Mr. Cray if he had any idea where he was going to start with the project.

Mr. Cray said that they would be starting at Turnerville Road at the school looking across the street it would be to your left. He reported that on the development side Glen Eyre Pine Hill has been going through a lot of punch list items over the course of time such as re-surfacing, peripheral work around their site and a lot of clean up around their site and they have done that so basically we are at the point of just about to issue recommendation for release of the performance bond. He stated that he is just checking on one more thing; but at this point it looks as if at the next meeting you will have my recommendation letter for them to be released from their performance bond to go onto their maintenance bond. He reported that they have another section planned.

Mr. Cardis reported that he plans on sending out the budget request forms this week. He commented that they will start to put together the operating budgets, gather up the fixed costs in terms of the pension expenses, debt service, health insurance and all of the contractual obligations. He said that it is difficult to project tax rates because we have to look towards what we are going to realize in revenues by December 31st. He stated that we should have a pretty good indication of that after he talks with the auditor somewhere towards the third to fourth week of January.

Mrs. Bileci reported that they changed the whole entire phone system over at Public Works. She stated that before there were two lines going in, the residents could call, leave messages and then report any problems. She commented they rerouted the lines so that they all filter through the clerk's office so that were able to be more responsive to the residents. She said that this way they get a live person and they do not have to leave a message. She reported that the clerk's office speaks with the Public Works Superintendent a couple times a day as to what phone messages came in and what problem areas there are in town. She commented that it has been working out much better and the response time is quicker. She stated that another policy that they changed with Public Works is that now they will only be picking up e-waste on the first and third Mondays of the month. She said that in the past they were picking up e-waste Monday, Tuesdays, and Wednesdays after trash days, residents were putting out their e-waste. She stated that it was cumbersome, it was taking up too many hours from our Public Work staff so we eliminated that and just decreased it to two days a month. She commented that they advised the residents via the newsletter, they put it on the website so we are doing our best to let the residents know that that's when they can do it. She reported that leaf season will start the 22nd of October.

She stated that all the machines and back trucks are ready to go and they will be bringing on two additional temp laborers so that Public Works can get a jump start on everything. She reported that they had a meeting with Waste Management and discussed a lot of the issues that are happening in town. She stated that one of the major issues we're that the trash and the re-cycling were being inter-mingled and we addressed that issue. She commented that other issues were just routine issues such as trash cans being flipped up and trash being missed so the meeting was actually very favorable with Waste Management. She reported that she actually received a call from a resident today who just wanted to say that their trash cans were actually turned over right this week.

Mayor Green congratulated Administrator Bileci on the newsletter completion for the Borough of Pine Hill. He stated that the newsletter will be going out to the residents next week and everybody should be getting a copy in the mail.

Mayor Green read the upcoming meetings within the Borough of Pine Hill.

Council Meeting – Monday, November 5, 2012
Fire Commission – Thursday, November 1, 2012
Municipal Utility Authorities – Wednesday, October 17, 2012
Planning Board – There was no meeting this month
School Board - Tuesday, October 16, 2012

RESOLUTION #2012-142: RESOLUTION AUTHORIZING A CLOSED SESSION OF THE BOROUGH OF PINE HILL TO DISCUSS LITIGATION INVOLVING DIANA MAY V. BOROUGH OF PINE HILL and H.G. V. BOROUGH OF PINE HILL and BRISCOE V. BOROUGH OF PINE HILL

Mayor Green read the Resolution.

Motion to Move Resolution #2012-142: Councilman Shultz, 2nd Councilman Warrington
Roll Call: 4 yes votes

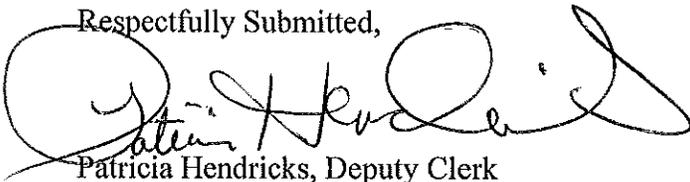
Closed Session began at 8:15 pm.
Closed Session ended at 8:45 pm.

Mr. Patterson commented to let the record reflect that no final decisions were made in closed session.

Motion to adjourn: Councilman Shultz, 2nd Councilman Robb
All in Favor: 4 yes votes

The meeting adjourned at 8:48 pm.

Respectfully Submitted,



Patricia Hendricks, Deputy Clerk