

Borough of Pine Hill
Council Meeting
January 22, 2018
Pine Hill Borough Hall
7:30 P.M.

Mayor Green called the meeting to order.

Deputy Clerk, Patricia Hendricks delivered the Sunshine Law and the awareness for the town.

Roll Call: Patricia Hendricks, Deputy Clerk
Councilman Warrington-absent, Councilman Knott-present, Councilman Jaxel-present,
Councilman Robb-present, Councilman Burke-present, Councilwoman Corry-Gaft-present,
Mayor Green-present, Mr. Greer-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr.
Magill-present, Mr. Cardis-absent

Approval of Minutes: November 20, 2017

Motion to Approve: Councilman Burke, 2nd Councilman Jaxel
All in Favor: 4 yes votes Councilwoman Corry-Gaft Abstained

October 2, 2017 Closed Session

Motion to Approve: Councilman Robb, 2nd Councilman Jaxel
All in Favor: 4 yes votes Councilwoman Corry-Gaft Abstained

Approval of Bills: January 2018

Motion to Approve: Councilman Robb, 2nd Councilman Jaxel
Roll Call: 4 yes votes Councilman Burke Abstained

Committee Reports: December 2018

Motion to Approve: Councilman Knott, 2nd Councilman Jaxel
All in Favor: 5 yes votes

Mayor and Council discussed New Jersey's public policy of banning the use of "smokeless tobacco" (newly enacted law)

RESOLUTION NUMBER 2018-40

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING THE
TAX COLLECTOR TO CANCEL SMALL BALANCES

WHEREAS, NJSA 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and,

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Pine Hill, County of Camden, State of New Jersey, hereby authorize the Tax Collector to cancel said amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES		✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT	✓					

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 22nd day of January, 2018, at the Borough Municipal Building.

Thomas Cardis, Borough Clerk

Motion to move Resolution #2018-40 Councilman Robb, 2nd Councilman Burke
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-41

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL EXTENDING AND AMENDING
CONTRACT WITH ELECTRONIC RECYCLERS INTERNATIONAL, INC. FOR
RECYCLING OF THE BOROUGH'S ELECTRONIC WASTE

WHEREAS, the Borough of Pine Hill previously entered into a Contract with Electronic Recyclers International, Inc. pursuant to the ESCNJ Cooperative Pricing System Program; and

WHEREAS, the Borough of Pine Hill has determined to amend and extend that Contract for an additional one (1) year time period in accordance with the Letter Amendment attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden and State of New Jersey, that it hereby authorizes an Amendment and one (1) year extension to the Contract with Electronic Recyclers International, Inc. pursuant to the ESCNJ Cooperative Pricing System Program for the recycling of the Borough's electronic waste.

BE IT FURTHER RESOLVED that the appropriate Borough Officials are hereby authorized to execute the Letter Amendment to the Contract with Electronic Recyclers International, Inc.

BE IT FURTHER RESOLVED that this Resolution will take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES		✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT	✓					

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a Regular Meeting of said Council held on the 22nd day of January, 2018, at the Borough Municipal Building.

THOMAS CARDIS, BOROUGH CLERK

Motion to move Resolution #2018-41 Councilman Knott, 2nd Councilman Jaxel
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-42

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL APPROVING CONTRACT
WITH INDEPENDENT ANIMAL CARE SERVICES, LLC TO PROVIDE
ANIMAL CONTROL SERVICES FOR THE BOROUGH OF PINE HILL
THROUGH DECEMBER 31, 2020

WHEREAS, the Borough of Pine Hill is in need of animal control services; and

WHEREAS, the Borough has received a Proposal from Independent Animal Care Services, LLC to provide animal control services to the Borough through December 31, 2020, said proposed Contract attached hereto and incorporated by reference herein; and

WHEREAS, the Chief Financial Officer for the Borough as required by N.J.A.C. 5:30-5.1 has certified there are sufficient funds available for the purpose of awarding this Contract Proposal, said Certification being attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, in the County of Camden, State of New Jersey, that it hereby approves and awards the Animal Control Services Contract for the Borough of Pine Hill to Independent Animal Care Services, LLC through December 31, 2020.

BE IT FURTHER RESOLVED that the appropriate Borough Officials are hereby authorized to execute any and all Contract documents for the providing of this service to the Borough.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES		✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT	✓					

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 22nd day of January, 2018 at the Borough Municipal Building.

THOMAS CARDIS, BOROUGH CLERK

Motion to move Resolution #2018-42 Councilwoman Corry-Gaft, 2nd Councilman Robb
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-43

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION APPROVING AND AUTHORIZING A LIEN ON REAL PROPERTY FOR
MAINTENANCE WORK PERFORMED BY THE BOROUGH OF PINE HILL

WHEREAS, the Code Enforcement Officer for the Borough of Pine Hill was notified and became aware that property maintenance was necessary for real property located at Block 1, Lot 9 (607 Mason Run) in the Borough of Pine Hill; and

WHEREAS, pursuant to Chapter 10-8.5, the Code Enforcement Officer issued Violation Notices to the property owner relating to failure to cut grass and weeds and remove trash and branches which were found to be a health and safety hazard; and

WHEREAS, the property owner failed to take appropriate action as required in the Violation Notices; and

WHEREAS, as a result of the property owner's failure to take the appropriate action, the Code Enforcement Officer placed a Work Order with the Department of Public Works to cut the grass and weeds on the property; and

WHEREAS, pursuant to Chapter 10-8.5 of the Code of the Borough of Pine Hill, all costs associated with the work undertaken by the Borough Employees can be charged against the property as a lien to be filed with the Tax Office; and

WHEREAS, the Code Enforcement Officer has provided a Certification of the amount of monies expended to perform this service at this property, said Certification attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, in the County of Camden and State of New Jersey that for the reasons set forth hereinabove, it hereby approves the Certification of Costs expended to cut grass and weeds on Block 1 Lot 9 and authorizes said costs to become a lien against this property pursuant to Chapter 10-8.5 (f) of the Code of the Borough of Pine Hill.

BE IT FURTHER RESOLVED, that a copy of this Resolution and the Certification of Costs Expended for this work shall be filed with the Borough Tax Collector in order for this lien to be formally assessed against this property, said lien to bear interest at the same rate allowed for unpaid taxes and to be collected and enforced in the same manner as unpaid taxes.

This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER GREEN, MAYOR

ATTEST:

THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES		✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT	✓					

CERTIFICATION

I, HEREBY certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 22nd day of January, 2018.

Thomas Cardis, Borough Clerk

Motion to move Resolution #2018-43 Councilman Knott, 2nd Councilman Jaxel
All in Favor: 5 yes votes

RESOLUTION NUMBER 2018-44

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL APPROVING
CHANGE ORDER NO. 2 FOR THE RECONSTRUCTION OF
EAST 4TH AVENUE IN THE DECREASED AMOUNT OF \$40,326.13

WHEREAS, the Borough of Pine Hill previously entered in to a Contract with Asphalt Paving Systems, Inc. for the Reconstruction of E. 4th Avenue; and

WHEREAS, Remington and Vernick as the Borough Engineer has negotiated a Change Order on said Contract decreasing the amount to be paid by \$40,326.13 in accordance with said Change Order attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden and State of New Jersey that based on the recommendations of the Borough Engineer, it hereby approves the Change Order with Asphalt Paving Systems, Inc. decreasing the amount of the Contract for E. 4th Avenue by \$40,326.13.

BE IT FURTHER RESOLVED that this Resolution and Change Order shall serve as an official Amendment to the Contract for this Project.

BE IT FURTHER RESOLVED that this Resolution will take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER GREEN, MAYOR

ATTEST:

THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES		✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT	✓					

CERTIFICATION

I, HEREBY certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 22nd day of January, 2018.

Thomas Cardis, Borough Clerk

Motion to move Resolution #2018-44 Councilman Burke, 2nd Councilwoman Corry-Gaft
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-45

BOROUGH OF PINE HILL
CAMDEN COUNTY

RESOLUTION OF THE BOROUGH OF PINE HILL
APPOINTING MEMBERS TO THE MUA

BE IT RESOLVED, that Mayor and Council of the Borough of Pine Hill in the County of Camden, State of New Jersey hereby consent to the appointment of the following individuals as a member to the MUA Board to fill the respective terms:

Mark Buscher	5 Year Term	2/1/18-1/31/23
Stephen Shultz	Unexpired Term	Expires 1/31/20
Christine Burke-Alternate I	5 Year Term	2/1/18-1/31/23
Thomas Hassett-Alternate II	Unexpired Term	Expires 1/31/21

This Resolution was adopted at a meeting of the Borough Council on January 22, 2018 and shall take effect immediately.

BOROUGH OF PINE HILL:

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES		✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT	✓					

CERTIFICATION

I, HEREBY certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 22nd day of January, 2018.

Thomas Cardis, Borough Clerk

Motion to move Resolution #2018-45 Councilman Robb, 2nd Councilman Knott
Roll Call: 4 yes votes Councilman Burke Abstained

RESOLUTION NUMBER 2018-46

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING EXECUTION OF A TAX ABATEMENT AGREEMENT BETWEEN THE BOROUGH OF PINE HILL AND CARL R. PURSELL FOR PREMISES KNOWN AS BLOCK 131, LOT 32.02, 115 BERLIN CROSS KEYS ROAD, PURSUANT TO C.441, P.L. (N.J.S.A. 40A:21-1 et seq.) AND CHAPTER XXVI "TAX EXEMPTION AND ABATEMENT FOR COMMERCIAL AND INDUSTRIAL IMPROVEMENTS

WHEREAS, C. 441, P.L. 1991, N.J.S.A. 40A:21-1, enables "qualified municipalities" to exempt from local property tax certain industrial and commercial improvements and projects; and

WHEREAS, the Borough of Pine Hill is a qualified municipality authorized to enter into a Tax Abatement Agreement with taxpayers for "projects" defined under said Act; and

WHEREAS, pursuant to said Act and authorization, the Borough of Pine Hill has duly adopted Chapter XXVI “Tax Exemption and Abatement for Commercial and Industrial Improvements and projects pursuant to N.J.S.A. 40a:21-1 et seq.”; and

WHEREAS, pursuant to the aforesaid Act and Chapter XXVI, a Tax Abatement Application was filed by Carl R. Pursell for a “New Project” for premises known as Block 131, Lot 32.02 on the Official Tax Map of the Borough of Pine Hill.

NOW THEREFORE, BE IT RESOLVED by the Borough of Pine Hill, County of Camden, State of New Jersey as follows:

SECTION 1: The Tax Abatement Application of Carl R. Pursell for construction of a new commercial building for premises known as Block 131, Lot 32.02 on the Tax Map of the Borough of Pine Hill pursuant to C.441, P.L. 1991 (N.J.S.A. 40A:21-1 et seq.) and Ordinance be and is hereby approved for tax abatement in accordance with said Application and the terms and provisions of an Agreement for Tax Abatement, a copy of which is attached hereto and made a part of this Ordinance.

SECTION 2: The Mayor and Municipal Clerk of the Borough of Pine Hill be and are hereby authorized to execute and deliver on behalf of the Borough of Pine Hill the Tax Abatement Agreement between the Borough of Pine Hill and Carl R. Pursell for premises designated as Block 131, Lot, 32.02 on the Official Tax Map of the Borough of Pine Hill, a copy of said Agreement is attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that this Resolution will take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES		✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT	✓					

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a Regular Meeting of said Council held on the 22nd day of January, 2018, at the Borough Municipal Building.

THOMAS CARDIS, BOROUGH CLERK

Motion to move Resolution #2018-46 Councilman Knott, 2nd Councilman Jaxel
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-47

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AWARDING IT CONTRACT TO
BREAKER GROUP, INC. FOR PROVIDING PROFESSIONAL IT SERVICES TO THE PINE
HILL BOROUGH POLICE DEPARTMENT

WHEREAS, the Borough of Pine Hill advertised for and received Quotes for providing Professional IT Services to the Pine Hill Borough Police Department; and

WHEREAS, the lowest Quote submitted was by Breaker Group, Inc. in the amount of \$15,175.00 for the year January 1, 2018 to December 31, 2018; and

WHEREAS, the services to be provided by the Breaker Group are Professional IT Services within the meaning of the Local Public Contracts Law; and

WHEREAS, funds are available for the Award of this Quote as set forth on the Certification of Funds attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden and State of New Jersey that it hereby awards the Professional IT Service Contract to the Breaker Group for the Borough Police Department in the amount of \$15,175.00 for the period January 1, 2018 through December 31, 2018.

BE IT FURTHER RESOLVED that a Notice of this Contract shall be published in the Borough official newspaper as required. Said Contract and this Resolution shall be kept on file for public inspection in accordance with the requirements of the Local Public Contracts Law.

BE IT FURTHER RESOLVED that this Resolution will take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES		✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT	✓					

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a Regular Meeting of said Council held on the 22nd day of January, 2018, at the Borough Municipal Building.

THOMAS CARDIS, BOROUGH CLERK

Motion to move Resolution #2018-47 Councilwoman Corry-Gaft, 2nd Councilman Jaxel
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-48

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AWARDING IT CONTRACT TO
BREAKER GROUP, INC. FOR PROVIDING PROFESSIONAL IT SERVICES TO THE PINE
HILL BOROUGH ADMINISTRATION OFFICES

WHEREAS, the Borough of Pine Hill advertised for and received Quotes for providing Professional IT Services to the Pine Hill Borough Administration Offices; and

WHEREAS, the lowest Quote submitted was by Breaker Group, Inc. in the amount of \$10,758.00 for the year January 1, 2018 to December 31, 2018; and

WHEREAS, the services to be provided by the Breaker Group are Professional IT Services within the meaning of the Local Public Contracts Law; and

WHEREAS, funds are available for the Award of this Quote as set forth on the Certification of Funds attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden and State of New Jersey that it hereby awards the Professional IT Service Contract to the Breaker Group for the Borough Administration Office in the amount of \$10,758.00 for the period January 1, 2018 through December 31, 2018.

BE IT FURTHER RESOLVED that a Notice of this Contract shall be published in the Borough official newspaper as required. Said Contract and this Resolution shall be kept on file for public inspection in accordance with the requirements of the Local Public Contracts Law.

BE IT FURTHER RESOLVED that this Resolution will take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES		✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT	✓					

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a Regular Meeting of said Council held on the 22nd day of January, 2018, at the Borough Municipal Building.

THOMAS CARDIS, BOROUGH CLERK

Motion to move Resolution #2018-48 Councilman Robb, 2nd Councilwoman Corry-Gaft
Roll Call: 5 yes votes

Mayor Green opened the floor to the public.

John Donahue – 604 Kayser Avenue

Mr. Donahue expressed his concern with speeders on Kayser Avenue. He mentioned the idea of getting speed bumps for Kayser Avenue. Mr. Donahue stated that on Kayser and 6th there are no sidewalks on the route for children that are on their way to the Bean School.

Mayor Green explained the process for speed bumps.

Mr. Donahue commented about a property at 6th and Kayser where folks are removing copper.

Mayor Green said that he would send the Code Official out to the property.

Walt Davis – 1 Franklin Avenue

Mr. Davis expressed his concern in regards to the sign that is still out there at Franklin and Madison area.

Mr. Davis asked about the Animal Control Resolution.

Mayor Green explained.

Mr. Davis asked about Resolution 2018-44 in regards to the change order decreased.

Mayor Green explained.

Mr. Davis asked about Resolution 2018-46 in regards to Carl Pursell.

Mayor Green explained.

Motion to close the floor to the public: Councilman Robb, 2nd Councilman Knott
All in Favor: 5 yes

Council Reports:

Councilman Burke reported that the Rec Commission had their meeting last Saturday. He stated that there were no decisions made except for meeting dates.

Councilman Knott commented that Public Works is running like clockwork thanks to John Greer overseeing it. He reported that the Easter Event will be March 24th at 11:00 am at the Middle School in the Gym.

Councilwoman Corry-Gaft reported that Environmental Commission had their first meeting the week before last and discuss sustainable jersey opportunities.

Motion to adjourn: Councilman Knott, 2nd Councilman Jaxel
All in Favor: 5 yes votes

The meeting adjourned at 8:18 pm.

Respectfully Submitted,



Patricia Hendricks, Deputy Clerk