

Borough of Pine Hill  
Council Meeting  
June 4, 2018  
Pine Hill Borough Hall  
7:30 P.M.

Mayor Green called the meeting to order.

Deputy Clerk, Patricia Hendricks delivered the Sunshine Law and the awareness for the town.

Roll Call: Patricia Hendricks, Deputy Clerk  
Councilman Warrington-present, Councilman Knott-present, Councilman Jaxel-present,  
Councilman Robb-present, Councilman Burke-present, Councilwoman Corry-Gaft-present,  
Mayor Green-present, Mr. Greer-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr.  
Magill-present, Mr. Cardis-absent

**Approval of Minutes:** February 12, 2018 Closed Session

Motion to Approve: Councilman Jaxel, 2<sup>nd</sup> Councilwoman Corry-Gaft  
All in Favor: 6 yes votes

March 5, 2018

Motion to Approve: Councilman Burke, 2<sup>nd</sup> Councilman Jaxel  
All in Favor: 6 yes votes

May 21, 2018 Closed Session

Motion to Approve: Councilwoman Corry-Gaft, 2<sup>nd</sup> Councilman Robb  
All in Favor: 5 yes votes Councilman Warrington Abstained

Mayor Green asked Council if there were any matters to be discussed. Council had no matters to be discussed.

ORDINANCE NUMBER 2018-965

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

ORDINANCE APPROPRIATING THE SUM OF \$310,000.00  
TO BE USED FOR THE RECONSTRUCTION OF RAMBLEWOOD DRIVE  
WITHIN THE BOROUGH OF PINE HILL,  
COUNTY OF CAMDEN, STATE OF NEW JERSEY

WHEREAS, the Governing Body desires to authorize the Reconstruction of Ramblewood Drive within the Borough of Pine Hill: and

WHEREAS, sufficient funds are available for said purpose from the New Jersey Transportation Trust Fund and the Borough's Capital Improvement Fund;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Borough Council of the Borough of Pine Hill, County of Camden and State of New Jersey, that:

SECTION 1: There is hereby appropriated from the following sources the sum of \$310,000.00 to be used for the following capital project within the Borough of Pine Hill:

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Capital Improvement Fund</u>	<u>Grants</u>
A. Reconstruction of Ramblewood Drive	\$310,000.00	\$93,000.00	\$217,000.00

SECTION 2: In connection with the amounts authorized in Section 1, the Borough makes the following determinations:

- a) The purpose described in Section 1 is not a Current Expense and is an improvement, which the Borough may lawfully make as a general improvement.
- b) The period of usefulness of the purpose described in Section 1 hereof is within the limitations of the Local Bond Law and according to the reasonable life thereof is five (5) years or more.
- c) No debt is authorized by this ordinance.
- d) The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, is on file with the Borough Clerk and available for inspection.

SECTION 3: All ordinances or parts of ordinances that are inconsistent with the terms of this ordinance be and the same are hereby repealed to the extent of their inconsistency.

SECTION 4: This ordinance shall take effect immediately upon proper passage, publication in accordance with law and after final adoption as provided by law.

Introduction: May 21, 2018

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

Public Hearing: June 4, 2018

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

BOROUGH OF PINE HILL:

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
THOMAS CARDIS, BOROUGH CLERK

Public Hearing

Mayor Green read the Ordinance

Mayor Green opened the floor to the public.

Motion to close the floor to the public: Councilman Warrington, 2<sup>nd</sup> Councilman Burke

All in Favor: 6 yes votes

Motion to move Ordinance #2018-965: Councilman Robb, 2<sup>nd</sup> Councilwoman Corry-Gaft

Roll Call: 6 yes votes

RESOLUTION NUMBER 2018-98

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING RELEASE OF  
PERFORMANCE BOND POSTED BY ASPHALT PAVING SYSTEMS, INC.  
FOR THE PINE STREET RESURFACING PROJECT

WHEREAS, Asphalt Paving Systems, Inc. was awarded the Contract by the Borough of  
Pine Hill for the Pine Street Resurfacing Project; and

WHEREAS, the Consulting Engineer for the Borough has certified that all work has been completed in regard to said Project; and

WHEREAS, as a result, the Performance Bond for the Project can be released subject to the posting of a Maintenance Bond in form and amount satisfactory to the Borough Consulting Engineer and Borough Legal Counsel; and

WHEREAS, a proposed Maintenance Bond has been submitted by Asphalt Paving Systems, Inc. for this purpose which has been found to be in form satisfactory for acceptance by the Borough, said Maintenance Bond attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden and State of New Jersey that for the reasons set forth hereinabove it hereby authorizes release of the Performance Bond posted by Asphalt Paving Systems, Inc. for the Pine Street Resurfacing Project and hereby accepts the Maintenance Bond to replace that Performance Bond for a period of two (2) years from the date of December 17, 2017.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 4<sup>th</sup> day of June, 2018, at the Borough Municipal Building.

THOMAS CARDIS, BOROUGH CLERK

Motion to move Resolution #2018-98: Councilman Burke, 2<sup>nd</sup> Councilman Jaxel  
All in Favor: 6 yes votes

RESOLUTION NUMBER 2018-99

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING EXTENSION OF A SHARED SERVICES  
AGREEMENT BETWEEN THE BOROUGH OF PINE HILL, CAMDEN  
COUNTY, NEW JERSEY AND THE PINE HILL BOARD OF EDUCATION,  
FOR CLEANING SERVICES COMMENCING ON  
JULY 1, 2018 FOR A 1 YEAR PERIOD

WHEREAS, the Borough of Pine Hill (“Borough”) and the Pine Hill Board of Education (“BOE”) previously entered into a Shared Services Agreement for Cleaning Services effective July 1, 2017; and

WHEREAS, THE Borough has reviewed their needs, resources and personnel and have found that they should continue the Shared Services Agreement for an additional year, effective July 1, 2018; and

WHEREAS, the Borough and the BOE are authorized to enter into this Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, and State of New Jersey, that for the reasons set forth hereinabove, it hereby agrees to extend the Shared Services Agreement with the Pine Hill Board of Education for an additional one year effective July 1, 2018 to June 30, 2019.

This Resolution was adopted at a meeting of the Borough Council held on June 4, 2018 and shall take effect immediately.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 4<sup>th</sup> day of June, 2018, at the Borough Municipal Building.

\_\_\_\_\_  
THOMAS CARDIS, Borough Clerk

Motion to move Resolution #2018-99: Councilman Knott, 2<sup>nd</sup> Councilwoman Corry-Gaft  
Roll Call: 6 yes votes

RESOLUTION NUMBER 2018-100

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING THE RENEWAL OF ALCOHOLIC  
BEVERAGE CONTROL LICENSES

WHEREAS, the holders of Plenary Retail Consumption licenses, Plenary Distribution licenses in the Borough of Pine Hill have applied for renewal of said licenses; and

WHEREAS, the premises have been inspected and meet all requirements; and

WHEREAS, notices of said application have been duly advertised by the Alcoholic Beverage Control pursuant to the rules

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Pine Hill, County of Camden, State of New Jersey, that the following Plenary Retail Consumption Licenses are hereby renewed for the period of July 1, 2018 to June 30, 2019:

Pine Hill Tavern Inc  
1323 Erial Road  
Pine Hill, NJ 08021  
0428-33-007-002

TNGC Pine Hill LLC  
t/a Trump National Golf Club  
500 West Branch Avenue  
Pine Hill, NJ 08021  
0428-33-003-004

BE IT FURTHER RESOLVED; that the Plenary Retail Distribution Licenses for a period of July 1, 2018 to June 30, 2019 be issued to the following.

Ramneek & Amar LLC  
t/a Pine Hill Liquors  
608 Blackwood Clementon Road  
0428-44-005-007

Pine Hill Liquor LLC  
t/a Tom's Liquors  
1000 Erial Road  
Pine Hill, NJ 08021  
0428-44-006-006

BE IT FINALLY RESOLVED, that a copy of this resolution, duly certified, be forwarded to the Alcoholic Beverage Control of the State of New Jersey.

This Resolution was adopted at a meeting of the Borough Council on June 4, 2018 and shall take effect immediately.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, HEREBY certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 4<sup>th</sup> of June, 2018.

\_\_\_\_\_  
Thomas Cardis, Borough Clerk

Motion to move Resolution #2018-100: Councilman Warrington, 2<sup>nd</sup> Councilman Knott  
Roll Call: 6 yes votes

RESOLUTION NUMBER 2018-101

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AWARDING SALE OF BLOCK 48,  
LOTS 3 AND 4 TO CARRIE BRIGHT

WHEREAS, on May 31, 2018, the Borough of Pine Hill received sealed Bids for the Private Sale of Land in accordance with N.J.S.A. 40A:12-13(a); and

WHEREAS, Block 48, Lots 3 and 4 were identified as properties presented for sale at that time; and

WHEREAS, the minimum Bid for said property was set at \$2,000.00, with the final Bid for the property in the amount of \$2,000.00 by Carrie Bright; and

WHEREAS, Carrie Bright has signed the Offer to Purchase this property with the Borough of Pine Hill and provided a deposit of \$2,000.00 which is the 10% required by the conditions of sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, and State of New Jersey, that for the reasons set forth hereinabove, it hereby approves the sale of Block 48, Lots 3 and 4 to Carrie Bright in the amount of \$2,000.00.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to Carrie Bright in order for her to complete the purchase of the property within the required thirty (30) day time period. Failure to complete the sale within that time shall constitute a default and terminate any and all rights of Carrie Bright to the property and the Borough shall retain the \$2,000.00 deposit.

BE IT FURTHER RESOLVED that this Resolution will take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 4<sup>th</sup> day of June, 2018, at the Borough Municipal Building.

\_\_\_\_\_  
THOMAS CARDIS, Borough Clerk

Motion to move Resolution #2018-101: Councilman Burke, 2<sup>nd</sup> Councilwoman Corry-Gaft  
Roll Call: 6 yes votes

RESOLUTION NUMBER 2018-102

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING THE APPOINTMENT OF MUNICIPAL  
HUMANE LAW ENFORCEMENT OFFICERS FOR THE  
BOROUGH OF PINE HILL POLICE DEPARTMENT

WHEREAS, recent legislation and as indicated in the April 26, 2018 Memorandum from the Camden County Prosecutor’s Office to all County Police Chiefs and Municipal Clerks it has become a legal requirement to appoint a Municipal Humane Law Enforcement Officer.

WHEREAS, in accordance with NJSA Title 4 Chapter 22 the Borough of Pine Hill will be appointing the following Police Officers as designated Municipal Humane Law Enforcement Officers (MHLEO):

- James Monitzer
- Michael Sexton

NOW, THEREFORE BE IT RESOLVED, that Mayor and Council of the Borough of Pine Hill in the County of Camden, State of New Jersey approve the Municipal Humane Law Enforcement Police Officer appointments.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed forthwith the office of the Camden County Prosecutor’s Office.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 4<sup>th</sup> day of June, 2018, at the Borough Municipal Building.

\_\_\_\_\_  
Thomas Cardis, Borough Clerk

Motion to move Resolution #2018-102: Councilman Warrington, 2<sup>nd</sup> Councilman Jaxel  
Roll Call: 6 yes votes

RESOLUTION NUMBER 2018-103

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AWARDING BID FOR RESURFACING  
OF RAMBLEWOOD DRIVE TO ASPHALT PAVING SYSTEMS, INC.

WHEREAS, the Borough of Pine Hill advertised for and received competitive Bids for the resurfacing of Ramblewood Drive; and

WHEREAS, upon review of said Bids, it has been determined that the lowest bid submitted for this Project was by Asphalt Paving Systems, Inc. in the amount of \$283,300.00; and

WHEREAS, opinions of the Borough Attorney and Consulting Engineer have found the Bidder to be qualified and meeting the Bid Specifications; and

WHEREAS, funds are available for this Bid as set forth on the Certification of Funds attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, and State of New Jersey, that it hereby Awards the Bid for the resurfacing of Ramblewood Drive to Asphalt Paving Systems, Inc. in the amount of \$283,300.00, subject to the following conditions:

1. The Low Bidder satisfying all Post-Award Bid conditions.
2. The Low Bidder providing a Performance Bond in form and amount satisfactory to the Borough Legal Counsel and Consulting Engineer.
3. The Low Bidder executing a Contract with the Borough of Pine Hill for the performance of this work.

BE IT FURTHER RESOLVED that upon satisfaction of the above conditions that the appropriate Borough Officials are hereby authorized to execute the Contract with Asphalt Paving Systems, Inc. for the performance of this work.

BE IT FURTHER RESOLVED that this Resolution will take effect immediately upon adoption.

CERTIFICATION AS TO AVAILABILITY OF FUNDS

I herewith certify that as of June 4, 2018, the free and unencumbered balance in the appropriation entitled: Ordinance #2018-965 for the Resurfacing of Ramblewood Drive is \$310,000.00 and the remaining free balance after the above contract has been properly encumbered is \$26,700.00.

\_\_\_\_\_  
Thomas Cardis/Chief Financial Officer

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 4<sup>th</sup> day of June, 2018, at the Borough Municipal Building.

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THOMAS CARDIS, BOROUGH CLERK

Motion to move Resolution #2018-103: Councilman Robb, 2<sup>nd</sup> Councilwoman Corry-Gaft  
Roll Call: 6 yes votes

Mayor Green opened the floor to the public.

**Les Gallagher – 49 East Cloverdale**

Mr. Gallagher thanked Mayor and Council for approving Resolution 2018-99 in regards to the shared service agreement for cleaning services at the Borough, Senior Center and the Police Station.

**Walt Davis – 1 Franklin Avenue**

Mr. Davis commented about Maguire Park and how nice it looks.

Mr. Davis asked about the debt at the Middle School.

Mayor Green explained.

Motion to close the floor to the public: Councilman Burke, 2<sup>nd</sup> Councilman Robb  
All in Favor: 6 yes

Councilwoman Corry-Gaft reported an update on the Community Garden and that there will be more details to come.

RESOLUTION NUMBER 2018-104

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING A CLOSED SESSION OF THE  
BOROUGH OF PINE HILL

WHEREAS, the Borough of Pine Hill (hereinafter the "Pine Hill") is subject to the Open Public Meetings Act, N.J.S.A.A. 10:4-1 et seq. ("Act") which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits Pine Hill to go into closed session, which is not open to the general public, for certain limited purposes enumerated in the Act; and

WHEREAS, Pine Hill hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual's personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

Discuss Collective Bargaining Agreements;

Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which Pine Hill is or may become a party and/or any matters falling within the attorney-client privilege; and/or

\_\_\_\_\_ Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of Pine Hill;

Related to: Litigation

WHEREAS, Pine Hill believes that the matters discussed in closed session can be disclosed to the general public at such time when the Mayor and Borough Council have determined the matters discussed are no longer required to be maintained as confidential and adopt a further resolution to place the Closed Session Minutes into the Public Minutes Record Book.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Pine Hill hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Effective Date: This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
THOMAS CARDIS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

## CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 4<sup>th</sup> day of June, 2018, at the Borough Municipal Building.

Thomas Cardis, Borough Clerk

Motion to move Resolution #2018-104: Councilman Warrington, 2<sup>nd</sup> Councilman Jaxel  
All in Favor: 6 yes votes

Closed Session began at 7:45 pm.  
Closed Session ended at 8:11 pm.

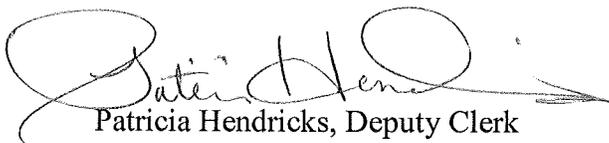
Roll call vote to return into open session  
Roll Call: 6 yes votes

Mr. Patterson stated to let the record reflect that there were no final decisions made in closed session.

Motion to adjourn: Councilman Warrington, 2<sup>nd</sup> Councilman Knott  
All in Favor: 6 yes votes

The meeting adjourned at 8:13 pm.

Respectfully Submitted,

  
Patricia Hendricks, Deputy Clerk