

Borough of Pine Hill
Council Meeting
December 3, 2018
Pine Hill Borough Hall
7:30 P.M.

Mayor Green called the meeting to order.

Borough Clerk, Patricia Hendricks delivered the Sunshine Law and the awareness for the town.

Roll Call: Patricia Hendricks, Borough Clerk
Councilman Warrington-present, Councilman Knott-present, Councilman Jaxel-absent,
Councilman Robb-present, Councilman Burke-present, Councilwoman Corry-Gaft-present,
Mayor Green-present, Mr. Greer-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr.
Magill-absent, Mr. Cardis-absent

Presentation: Paula Watson presented information regarding the Employee Assistance Program which encourages people to be proactive.

Approval of Minutes: October 15, 2018

Motion to Approve: Councilman Burke, 2nd Councilman Warrington
All in Favor: 4 yes votes Councilwoman Corry-Gaft Abstained

November 5, 2018

Motion to Approve: Councilman Robb, 2nd Councilman Knott
All in Favor: 5 yes votes

November 19, 2018

Motion to Approve: Councilman Warrington, 2nd Councilman Burke
All in Favor: 5 yes votes

November 19, 2018 – Closed Session

Motion to Approve: Councilman Burke, 2nd Councilman Robb
All in Favor: yes votes

Mayor Green asked Council if there any matters to be discussed. Council had no matters to be discussed.

RESOLUTION NUMBER 2018-205

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL
 APPOINTING CROSSING GUARD

WHEREAS, the Mayor and Council desires to provide safe crossings for school age children on designated public thoroughfares of the Borough of Pine Hill; and

WHEREAS, there is a need to have individuals serve as crossing guards for the Borough of Pine Hill Police Department; and

WHEREAS, the individual listed herein has been recommended by the Chief of Police as a School Crossing Guard.

NOW, THEREFORE BE IT RESOLVED, that Andrea Surran is hereby appointed as a School Crossing Guard effective December 3, 2018.

This resolution was adopted at a meeting of the Borough Council held on December 3, 2018 and shall take effect immediately.

BOROUGH OF PINE HILL

BY: _____
 CHRISTOPHER J. GREEN, MAYOR

ATTEST:

 PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 3rd day of December, 2018, at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-205: Councilman Warrington, 2nd Councilman Knott
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-206

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL REAPPOINTING
SLEO II OFFICERS FOR THE BOROUGH POLICE DEPARTMENT

WHEREAS, the Borough of Pine Hill Police Department has previously completed an intensive search for SLEO II candidates for the Borough Police Department; and

WHEREAS, as a result of said search, it has been determined that Mark Peiffer and Bryan Hill have the experience and qualifications to serve as SLEO II Officers for the Borough Police Department for a four month reappointment of 1/01/19 through 4/30/19.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, in the County of Camden, State of New Jersey that for the reasons set forth hereinabove, it hereby authorizes the appointments of Mark Peiffer and Bryan Hill as SLEO II Officers for the Pine Hill Borough Police Department.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 3rd day of December, 2018, at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-206: Councilman Warrington, 2nd Councilman Burke
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-207

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL DENYING LEVEL III GRIEVANCE

WHEREAS, the Communication Workers of America (“CWA”) Local 1014 filed a Grievance regarding employees’ utilization of personnel days; and

WHEREAS, said Grievance was denied at Step I and Step II of the Grievance Process as set forth in the Bargained Agreement; and

WHEREAS, CWA filed a Step III Grievance to be heard by the Mayor and Borough Council upon which Grievance was heard on November 19, 2018; and

WHEREAS, as a result, the Mayor and Borough Council have determined that the Grievance has no merit and should be denied.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, and State of New Jersey, that it hereby confirms its denial of the Step III Grievance filed by the Communication Workers of America (“CWA”) Local 1014 on employees’ utilization of personnel days. Personnel days shall be used in accordance with the Employment Policies and Practices of the Borough and remain consistent with same.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 3rd day of December, 2018, at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-207: Councilman Burke, 2nd Councilman Robb
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-208

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING THE ISSUANCE OF TOWING LICENSES
FOR THE BOROUGH OF PINE HILL FOR THE YEAR 2019

WHEREAS, applications have been submitted to the Borough of Pine Hill for the issuance of towing licenses in accordance with the Borough's Ordinance requirements; and

WHEREAS, the Borough Chief of Police has reviewed all applications and has recommended approval for the issuance of towing licenses to Paul's Towing, Bernie's Auto Repair, LLC and RHP Towing as having satisfied the Borough Ordinance requirements; and

WHEREAS, the term of each license shall be from January 1, 2019 to December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, that based on the recommendation of the Borough Police Chief, it hereby approves the issuance of towing licenses to Paul's Towing, Bernie's Auto Repair, LLC and RHP Towing for the licensing period beginning January 1, 2019 through December 31, 2019.

BE IT FURTHER RESOLVED; that a copy of this Resolution shall be forwarded to the Borough Chief of Police and the approved applicants.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 3rd day of December, 2019.

Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-208: Councilman Warrington, 2nd Councilwoman Corry-Gaft
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-210

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING
EMERGENCY REPAIRS

WHEREAS, due to the discovery of a broken water feeder pipe beneath the concrete floor at the Department of Public Works Building, all water had to be disconnected into that Building; and

WHEREAS, water is a necessity to be provided to this Building in order for the Public Works employees to perform their necessary public duties; and

WHEREAS, the Director of Public Works has declared same to be an emergency situation requiring immediate repair as set forth on the letter attached hereto and incorporated by reference herein; and

WHEREAS, Applause Plumbing has been authorized to undertake the immediate repair of the broken water feeder pipe in order to restore necessary water service to this Building which final bill shall not be determined until all work has been completed; and

WHEREAS, funds will be available for the payment of this repair work which will be set forth on a Certification of Funds to be subsequently attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, and State of New Jersey, that for the reasons set forth hereinabove, it hereby authorizes an immediate repair to the broken water feeder pipe beneath the concrete floor in the Department of Public Works Building.

BE IT FURTHER RESOLVED this Resolution shall be provided to the Auditor for the Borough and any other agency or department requiring a copy of same.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 3rd day of December, 2018, at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-210: Councilman Burke, 2nd Councilwoman Corry-Gaft
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-211

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION APPROVING THE 2019 SHARED SERVICE AGREEMENT
WITH HOMEWARD BOUND PET ADOPTION CENTER, INC. FOR SHELTER SERVICES
FORMERLY KNOWN AS ANIMAL WELFARE SOCIETY OF
CAMDEN COUNTY, INC.

WHEREAS, the Borough of Pine Hill requires the provisions of animal shelter services;
and

WHEREAS, Homeward Bound Pet Adoption Center, Inc. is able to competently provide
to the Borough of Pine Hill the required shelter services; and

WHEREAS, the term for this agreement shall be 12 months commencing on January 1,
2019 and running through December 31, 2019;

WHEREAS, the scope of the services are provided in the attached contract; and

WHEREAS, the Borough of Pine Hill will compensate Homeward Bound Pet Adoption
Center, Inc. in the amount of \$24,200.00 for 2019; and

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute a Shared
Services Agreement with the Homeward Bound Pet Adoption Center, Inc. to provide for this
service.

This Resolution was adopted at a meeting of the Borough Council held on December 3,
2018 and shall take effect immediately.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 3rd day of December, 2018, at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-211: Councilman Robb, 2nd Councilman Burke
Roll Call: 5 yes votes

Mayor Green opened the floor to the public:

Walt Davis – 1 Franklin Avenue

Mr. Davis asked about the presentation on the Assistance Program.

Mayor Green explained.

Mr. Davis asked in regards to Resolution 2018-207.

Mr. Patterson explained.

Mr. Davis asked in regards to Resolution 2018-211.

Mayor Green explained.

Motion to close the floor to the public: Councilman Warrington, 2nd Councilman Burke
All in Favor: 5 yes votes

Mayor Green congratulated everyone who participated in the Christmas Parade. He commented that there was a very large turnout.

RESOLUTION NUMBER 2018-209

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING A CLOSED SESSION OF THE
BOROUGH OF PINE HILL

WHEREAS, the Borough of Pine Hill (hereinafter the “Pine Hill”) is subject to the Open Public Meetings Act, N.J.S.A.A. 10:4-1 et seq. (“Act”) which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits Pine Hill to go into closed session, which is not open to the general public, for certain limited purposes enumerated in the Act; and

WHEREAS, Pine Hill hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

_____ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

_____ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

_____ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual’s personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

_____ Discuss Collective Bargaining Agreements;

_____ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

_____ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

_____ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which Pine Hill is or may become a party and/or any matters falling within the attorney-client privilege; and/or

X Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of Pine Hill;

Related to: Personnel

WHEREAS, Pine Hill believes that the matters discussed in closed session can be disclosed to the general public at such time when the Mayor and Borough Council have determined the matters discussed are no longer required to be maintained as confidential and adopt a further resolution to place the Closed Session Minutes into the Public Minutes Record Book.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Pine Hill hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Effective Date: This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Thomas Cardis, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 3rd day of December, 2018, at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-209: Councilman Burke, 2nd Councilwoman Corry-Gaft
All in Favor: 5 yes votes

Closed Session began at 8:10 pm.
Closed Session ended at 8:21 pm.

Roll call vote to return into open session
Roll Call: 5 yes votes

Mr. Patterson reported that there was one decision made in closed session and that is not to reappoint the Tax Collector.

RESOLUTION NUMBER 2018-212

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL TO NOT REAPPOINT THE BOROUGH
TAX COLLECTOR

WHEREAS, pursuant to N.J.S.A. 40A:9-141 Katherine Merkh was initially appointed as the Pine Hill Borough Tax Collector for a term of four (4) years; and

WHEREAS, the Mayor and Borough Council have determined to not reappoint Ms. Merkh for a second term.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, and State of New Jersey, that it hereby determines that Katherine Merkh shall not be reappointed to a second term as the Tax Collector of the Borough of Pine Hill.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓			✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 3rd day of December, 2018, at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-212: Councilman Burke, 2nd Councilman Robb
Roll Call: 5 yes votes

Motion to adjourn: Councilman Warrington, 2nd Councilman Robb

The meeting adjourned at 8:23 pm.

Respectfully Submitted,



Patricia Hendricks, Borough Clerk