

Borough of Pine Hill  
Council Meeting  
December 17, 2018  
Pine Hill Borough Hall  
7:30 P.M.

Mayor Green called the meeting to order.

Borough Clerk, Patricia Hendricks delivered the Sunshine Law and the awareness for the town.

Roll Call: Patricia Hendricks, Borough Clerk  
Councilman Warrington-present, Councilman Knott-present, Councilman Jaxel-absent,  
Councilman Robb-present, Councilman Burke-present, Councilwoman Corry-Gaft-present,  
Mayor Green-present, Mr. Greer-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr.  
Magill-present, Mr. Cardis-present

**Approval of Minutes:** December 3, 2018

Motion to Approve: Councilman Burke, 2<sup>nd</sup> Councilman Warrington  
All in Favor: 5 yes votes

December 3, 2018 – Closed Session

Motion to Approve: Councilman Robb, 2<sup>nd</sup> Councilwoman Corry-Gaft  
All in Favor: 5 yes votes

Mayor Green asked Council if there any matters to be discussed. Council had no matters to be discussed.

**RESOLUTION NUMBER 2018-213**

**BOROUGH OF PINE HILL  
COUNTY OF CAMDEN**

**RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING THE YEAR END TRANSFER OF FUNDS**

**WHEREAS**, the Mayor and Council have determined that certain budget appropriations, in the 2018 municipal budget, are not sufficient to meet anticipated expenses; and

**WHEREAS**, transfers between appropriations are permitted, during the months of November and December, pursuant to N.J.S.A.40A: 4-58;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Pine Hill, County of Camden, and State of New Jersey that the following transfers be effected and that a certified copy of this resolution be forwarded to the Chief Financial Officer of the Borough.

<b>APPROPRIATION TITLE</b>	<b>TO</b>	<b>FROM</b>
Municipal Clerk Salary & Wages		17,000.00
Legal Services Other Expenses	5,000.00	
Engineering Services Other Expenses	1,500.00	
Buildings and Grounds Other Expenses	21,000.00	
Landfill/Solid Waste Collection		45,400.00
Social Security	17,000.00	
Uniform Construction Code Salary & Wages	9,000.00	
Code Enforcement Function Salary & Wages	8,900.00	

BOROUGH OF PINE HILL

BY:

CHRISTOPHER GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

WARRINGTON KNOTT JAXEL ROBB BURKE CORRY-GRAFT

YES  
ABSTAIN  
NO  
ABSENT

**CERTIFICATION**

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Borough of Pine Hill at a meeting of said Council held on the 17th day of December 2018, at the Borough Municipal Building.

Motion to move Resolution #2018-213: Councilman Robb, 2<sup>nd</sup> Councilman Warrington  
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-214

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL APPROVING  
CHANGE ORDER NUMBER 1 - FINAL FOR THE RAMBLEWOOD DRIVE RESURFACING  
IN THE DECREASED AMOUNT OF \$4,519.42

WHEREAS, the Borough of Pine Hill previously entered in to a Contract with Asphalt Paving Systems, Inc. for the Resurfacing of Ramblewood Drive; and

WHEREAS, Remington and Vernick as the Borough Engineer has negotiated a Change Order on said Contract decreasing the amount to be paid by \$4,519.42 in accordance with said Change Order attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden and State of New Jersey that based on the recommendations of the Borough Engineer, it hereby approves the Change Order with Asphalt Paving Systems, Inc. decreasing the amount of the Contract for Ramblewood Drive by \$4,519.42.

BE IT FURTHER RESOLVED that this Resolution and Change Order shall serve as an official Amendment to the Contract for this Project.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 17<sup>th</sup> day of December, 2018.

Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-214: Councilwoman Corry-Gaft, 2<sup>nd</sup> Councilman Warrington  
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-215

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL APPROVING  
CHANGE ORDER NUMBER 1 - FINAL FOR THE 2016 PINE HILL ROAD PROGRAM IN  
THE INCREASED AMOUNT OF \$13,505.27

WHEREAS, the Borough of Pine Hill has previously entered into a contract for the 2016 Pine Hill Road Program, in the amount of \$657,700.00 with Asphalt Paving Systems, Inc.; and

WHEREAS, the Borough Engineer has determined that a minor change in the scope of work is required; and

WHEREAS, those changes will result in a net increase of \$13,505.27 in the total amount of the contract; increasing the total amount of the contract to \$671,205.27.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Pine Hill, County of Camden and State of New Jersey that based on the recommendations of the Borough Engineer, it hereby approves the Change Order with Asphalt Paving Systems, Inc., increasing the amount of the Contract for the 2016 Pine Hill Road Program by 13,505.27.



WHEREAS, the Borough of Pine Hill previously entered into an Agreement with Magnum Computer Recycling to recycle Pine Hill's E-Waste; and

WHEREAS, said Contract is subject to renewal for the year 2019 on the same terms and conditions as in the present Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, and State of New Jersey that for the reasons set forth hereinabove it hereby approves the renewal of the Magnum Computer Recycling Contract with the Borough of Pine Hill to recycle Pine Hill's E-Waste for the year 2019.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 17<sup>th</sup> day of December, 2018.

Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-216: Councilman Knott, 2<sup>nd</sup> Councilman Warrington  
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-217

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL  
AUTHORIZING TAX OVERPAYMENT REFUNDS

WHEREAS, it has been determined by the Tax Collector that the taxpayers indicated on the attached spreadsheet are entitled to tax overpayment refunds, and;

WHEREAS, it is the desire of the Governing body to have these overpayments returned to the respective taxpayer;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, State of New Jersey, that for the reasons set forth hereinabove, it hereby authorizes overpayment refunds in the amounts shown on the attached spreadsheet and to authorize the Tax Collector to adjust the tax records accordingly.

This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 17<sup>th</sup> day of December, 2018, at the Borough Municipal Building.

\_\_\_\_\_  
Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-217: Councilman Warrington, 2<sup>nd</sup> Councilwoman Corry-Gaft  
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-218

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN  
THE BUDGET OF THE BOROUGH OF PINE HILL PURSUANT TO N.J.S.A. 40A:4-87  
(CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said director may also approve the insertion of any item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Borough of Pine Hill, County of Camden, hereby requests that the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2018 in the sum of \$5,500.00, which item is now available as a revenue from the 2018 Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant, and

BE IT FURTHER RESOLVED that a like sum of \$5,500.00 be and the same is hereby appropriated under the caption of:

2018 Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant

BE IT FURTHER RESOLVED that the above is the result of a grant awarded by the State of New Jersey.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 17<sup>th</sup> day of December, 2018, at the Borough Municipal Building.

\_\_\_\_\_  
Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-218: Councilman Warrington, 2<sup>nd</sup> Councilman Knott  
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-219

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION RESCINDING RESOLUTION 2018-72 AUTHORIZING  
TAX COLLECTOR TO TURN OVER FUNDS FROM  
PREMIUM ACCOUNT TO GENERAL FUND

WHEREAS, on April 9, 2018 the Borough Council adopted Resolution 2018-72 captioned "Resolution Authorizing Tax Collector to Turn Over Funds from Premium Account to General Fund.

WHEREAS, on further review, it has been determined that said Resolution shall be rescinded due to foreclosure being vacated which reopens the lien.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, in the County of Camden and State of New Jersey that for the reason set forth hereinabove, it hereby approves the rescission of Resolution 2018-72.

This Resolution was adopted at a meeting of the Borough Council on December 17, 2018 and shall take effect immediately.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 17<sup>th</sup> day of December, 2018, at the Borough Municipal Building.

Motion to move Resolution #2018-219: Councilman Robb, 2<sup>nd</sup> Councilman Warrington  
Roll Call: 5 yes votes

RESOLUTION NUMBER 2018-220

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL  
AUTHORIZING A TAX REFUND

WHEREAS, Block 100 Lot 29 located at 60 Hazel Lane, Pine Hill, is assessed to William Eichfeld Jr; and

WHEREAS, the above property went to tax sale on June 13<sup>th</sup>, 2018 for unpaid CCMUA charges from 2017; and

WHEREAS, the lien was not purchased and became a municipal lien; and

WHEREAS, Wells Fargo redeemed the lien and CCMUA needs to be paid the 2017 charges that were sent to tax sale in the amount of \$411.90.

WHEREAS, the Borough Tax Collector, Kathryn A. Merkh, has indicated that a refund of this amount should be made to CCMUA, 1645 Ferry Avenue, Camden, NJ 08101-1432.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, that for the reasons set forth hereinabove, it hereby authorizes a payment to CCMUA in the amount of \$411.90 and to authorize the Tax Collector to adjust the tax records accordingly.

This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

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\_\_\_\_\_  
Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-220: Councilman Robb, 2<sup>nd</sup> Councilwoman Corry-Gaft  
Roll Call: 5 yes votes

Mayor Green opened the floor to the public:

**Les Gallagher – 49 East Cloverdale Avenue**

Mr. Gallagher thanked the Borough and residents as well for their support this year with the toy and food collection for some of the underprivileged families at the school. He commented that with the help of the Police Department and the American Legion everything was sorted today and will be delivered this week to the families for Christmas. Mr. Gallagher reported that New Year’s Eve the Borough has their Fireworks Festivity which includes music, moon bouncing and a magic show etc.

**Walt Davis – 1 Franklin Avenue**

Mr. Davis asked about streets in regards to resurfacing.

Mayor Green explained.

Mr. Davis asked about Resolution 2018-213 in regards to the from and to totals.

Mayor Green explained.

Mr. Davis asked Mr. Patterson about the Robert’s Rules of Order.

Mr. Patterson explained.

Motion to close the floor to the public: Councilman Warrington, 2<sup>nd</sup> Councilman Jaxel  
All in Favor: 5 yes votes

**Council Reports:**

Councilwoman Corry-Gaft reported that the Environmental Committee had their last meeting and voted on the recent student council poster contest.

Councilman Knott reported that Public Works Garage had the water main repaired and they now have water now. He commented that the leaf pick up was coming to an end and Public Works did a good job with the leaves.

Councilman Warrington reported that the Borough Christmas Parade was a great success. He thanked everyone for all of their help and hard work with the Christmas Parade.

RESOLUTION NUMBER 2018-221

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING A CLOSED SESSION OF THE  
BOROUGH OF PINE HILL

WHEREAS, the Borough of Pine Hill (hereinafter the “Pine Hill”) is subject to the Open Public Meetings Act, N.J.S.A.A. 10:4-1 et seq. (“Act”) which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits Pine Hill to go into closed session, which is not open to the general public, for certain limited purposes enumerated in the Act; and

WHEREAS, Pine Hill hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

\_\_\_\_\_ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

\_\_\_\_\_ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

\_\_\_\_\_ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual’s personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

\_\_\_\_\_ Discuss Collective Bargaining Agreements;

\_\_\_\_\_ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

\_\_\_\_\_ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

\_\_\_\_\_ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which Pine Hill is or may become a party and/or any matters falling within the attorney-client privilege; and/or

  X   Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of Pine Hill;

Related to: Personnel

WHEREAS, Pine Hill believes that the matters discussed in closed session can be disclosed to the general public at such time when the Mayor and Borough Council have determined the matters discussed are no longer required to be maintained as confidential and adopt a further resolution to place the Closed Session Minutes into the Public Minutes Record Book.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Pine Hill hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Effective Date: This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓		✓	✓	✓
ABSTAIN						
NO						
ABSENT			✓			

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 17<sup>th</sup> day of December, 2018, at the Borough Municipal Building.

\_\_\_\_\_  
Patricia Hendricks, Borough Clerk

Motion to move Resolution #2018-221: Councilman Warrington, 2<sup>nd</sup> Councilman Robb  
All in Favor: 5 yes votes

Mayor Green recused from closed session.

Closed Session began at 7:52 pm.

Closed Session ended at 8:01 pm.

Roll call vote to return into open session

Roll Call: 5 yes votes

Mr. Patterson reported that there was one decision made in closed session and that is a motion to suspend employee 04383 without pay.

Motion to move on decision: Councilman Warrington, 2<sup>nd</sup> Councilman Burke  
Roll Call: 5 yes votes

Motion to adjourn: Councilman Warrington, 2<sup>nd</sup> Councilman Burke

The meeting adjourned at 8:03 pm.

Respectfully Submitted,



Patricia Hendricks, Borough Clerk