

Borough of Pine Hill
Council Meeting
April 15, 2019
Pine Hill Borough Hall
7:30 P.M.

Mayor Green called the meeting to order.

Borough Clerk, Patricia Hendricks delivered the Sunshine Law and the awareness for the town.

Roll Call: Patricia Hendricks, Borough Clerk
Councilman Warrington-present, Councilman Knott-present, Councilman Jaxel-present,
Councilman Robb-present, Councilman Burke-present, Councilwoman Corry-Gaft-present,
Mayor Green-present, Mr. Greer-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr.
Magill-present, Mr. Cardis-present

Approval of Minutes: March 4, 2019

Motion to Approve: Councilman Jaxel, 2nd Councilman Burke
All in Favor: 6 yes votes

March 18, 2019

Motion to Approve: Councilman Jaxel, 2nd Councilwoman Corry-Gaft
All in Favor: 5 yes votes Councilman Robb Abstained

Approval of Bills: April 2019

Motion to Approve: Councilman Warrington, 2nd Councilman Robb
Roll Call: 6 yes votes

Committee Reports: March 2019

Motion to Approve: Councilman Knott, 2nd Councilman Jaxel
All in Favor: 6 yes votes

Mayor Green and Council discussed Do Not Knock Registry. Councilman Robb commented to support it. Councilwoman Corry-Gaft asked if there was any exclusion. Mayor Green answered no. Mayor Green and Council decided to place the item on the next agenda.

RESOLUTION NUMBER 2019-71

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING
DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Borough of Pine Hill is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Borough Council has determined to sell said surplus property in an “as-is” condition without express or implied warranties; and

WHEREAS, the Borough of Pine Hill has previously authorized an agreement with GovDeals for the said of such surplus property in accordance with the terms and conditions of that agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the of Borough of Pine Hill, County of Camden, State of New Jersey, as follows:

1. The sale of the surplus property identified on Exhibit “A” attached hereto and incorporated by reference herein, shall be conducted through GovDeals.com in accordance with the terms and conditions established in creating a GovDeals.com account. The terms and conditions of the agreement entered into with GovDeals.com is available online at GovDeals.com and also available upon request from the Borough of Pine Hill Municipal Clerk’s Office.
2. The sale will be conducted online and the address of the auction site is GovDeals.com.
3. The sale is being conducted pursuant to Local Finance Board Notice 2008-9.
4. The surplus property is identified on Exhibit “A” attached hereto and is being sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said property.
5. The Borough of Pine Hill reserves the right to accept or reject any bid submitted.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 15th day of April 2019, at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

EXHIBIT A

1. Fax machine, HP, S/N CNBM242317 (Inventory Barcode # 322)
2. Fax/printer, Sharp FO-4470, (Inventory Barcode # 462)
3. Photosmart HP, C7250, (Inventory Barcode # 103)
4. Printer, Laser Jet, P2055dn (Inventory Barcode # 549)
5. Printer, Microline 390, "Turbo" 24 pin printer, model # 22820A
6. Printer, Ricoh Aficio I5330DC, (Inventory Barcode # 465)
7. Dell computer tower, (Inventory Barcode # 429)
8. Monitor, Gateway, (Inventory Barcode # 376)
9. Keyboard, Dell KB212-B
10. Mouse, Dell
11. Keyboard, model # kb1421 S/N J0400471
12. Keyboard, Dell, model RT7D00
13. Calculator, Victor Technology, model 1560-5 S/N 073304722
14. Miscellaneous computer wire
15. Calculator, Victor Technology, model 1460-4 S/N 08E00943
16. Calculator, Kurora printing, PR1000
17. 12 Slot paper bin (x2)

18. Surge suppressor, Transient, model # CO-002
19. Printer, Sharp, AL-1551CS, S/N 26503368 (Inventory Barcode # 503)
20. Plastic Council sign
21. Plastic Max Occupancy Sign (x2)
22. Large plastic Max Occupancy Sign (x2)
23. Plastic wall paper holder
24. Metal shelf bracket (x6)
25. Rolling filing cabinet, Rubbermaid
26. Shredder, Fellowes, Powerhouse C-14, (Inventory Barcode # 399)
27. Rolling computer table
28. Metal napkin dispenser
29. Computer monitor, E-Machine KD-1732/EIB, (Inventory Barcode # 388)
30. Tax Assessor/Tax Collector wooden sign
31. Printer, Brother, Model ML300, S/N D3E555979,
32. Keyboard, Dell
33. Fax Machine, Sharp, FO-4470 (Inventory Barcode # 396)
34. Metal blueprint rack, (Inventory Barcode # 1145)
35. Computer cabinet, (Inventory Barcode # 0954)
36. Copier, Konica Minolta, Model 250, S/N 31111217 (Donated by Pine Hill School Dist.)
37. Copier, Canon, Model DADF-AP1 (F710100) (Donated by Pine Hill School Dist.)

Motion to move Resolution 2019-71: Councilman Knott, 2nd Councilwoman Corry-Gaft
 Roll Call: 6 yes votes

RESOLUTION NUMBER 2019-72

BOROUGH OF PINE HILL
 COUNTY OF CAMDEN

RESOLUTION TO READ BUDGET BY TITLE ONLY

WHEREAS, N.J.S.A. 40A:4-8, as amended by L.2015, c. 95, § 14, 2015, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, that the 2019 budget shall be read by title only.

This Resolution was adopted at a meeting of the Borough Council on April 15, 2019 and shall take effect immediately.

ROLL CALL: 6 yes votes

Ayes

Abstained

Councilman Warrington
Councilman Knott
Councilman Jaxel
Councilman Robb
Councilman Burke
Councilwoman Corry-Gaft

Nays

Absent

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

RESOLUTION 2019-60 RESOLUTION APPROVING THE 2019 MUNICIPAL BUDGET

Public Hearing

Mayor Green read the Resolution

Mayor Green opened the floor to the public.

Walt Davis – 1 Franklin Avenue

Mr. Davis asked in regards to the advertisement of the budget.

Mayor Green explained.

Motion to close the floor to the public: Councilman Warrington, 2nd Councilman Robb

All in Favor: 6 yes votes

Motion to move Resolution 2019-60: Councilman Warrington, 2nd Councilman Robb

Roll Call: 6 yes votes

RESOLUTION NUMBER 2019-77

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CONDUCT A STANDARD
ELECTRONIC TAX SALE IN THE CALENDAR YEAR 2019 FOR 2018 DELIQUENCIES

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating an environment for a more complete tax sale process.

WHEREAS, the rules and regulations require a municipality to send two (2) notices of tax sale to all properties included in the said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee up to \$25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Borough of Pine Hill wishes to charge up to \$25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for the tax sale and not to the general tax base.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill that the Tax Collector is hereby authorized to conduct a standard electronic tax sale and that a fee of up to \$25.00 per notice be established and directed to be charged for each notice of tax sale that is sent in conjunction with the 2019 electronic tax sale.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 6th day of May, 2019, at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2019-77: Councilman Warrington, 2nd Councilman Jaxel
 Roll Call: 6 yes votes

RESOLUTION NUMBER 2019-73

BOROUGH OF PINE HILL
 COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL APPROVING
 AMENDMENT TO MULTI-FAMILY DWELLING SOLID WASTE
 COLLECTION SERVICES REIMBURSEMENT AGREEMENT

WHEREAS, the Borough of Pine Hill (“Borough”) entered into a Multi-Family Dwelling Solid Waste Collection Services Reimbursement Agreement with CAM Property Management Company d/b/a The Chalet Gardens Apartment (“Unit Owner”) dated March 28, 2019; and

WHEREAS, it is necessary to Amend said Agreement for clarification purposes on the time period for services to be reimbursed by the Borough to the Unit Owner.

WHEREAS, an Amendment to the Agreement has now been negotiated between the parties which Amendment is attached hereto and incorporated by reference herein

RESOLUTION NUMBER 2019-74

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL ACCEPTING
CAMDEN COUNTY IMPROVEMENT AUTHORITY PROPOSAL
FOR ECONOMIC DEVELOPMENT CONSULTANTING SERVICES

WHEREAS, the Borough of Pine Hill is in need of an Economic Development Consulting Service; and

WHEREAS, a proposal letter was received offering this service for the Borough and the CCIA to enter into a shared service agreement; and

WHEREAS, the CCIA is proposing a fee for these services that shall not exceed \$2,500.00; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, and State of New Jersey that for the reasons set forth hereinabove it hereby accepts the CCIA proposal for the Borough to enter into a share service agreement with the CCIA; and

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 15th day of April, 2019.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2019-74: Councilman Warrington, 2nd Councilman Robb
Roll Call: 6 yes votes

RESOLUTION NUMBER 2019-75

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AMENDING RESOLUTION 2019-70
AUTHORIZING A CANCELLATION OF TAXES DUE
TO MUNICIPAL OWNED PROPERTY

WHEREAS, on April 1, 2019 the Borough Council adopted Resolution 2019-70 captioned “Resolution of the Borough of Pine Hill Authorizing a Cancellation of Taxes Due to Municipal Owned Property”.

WHEREAS, on further review, it has been determined that said Resolution shall be amended due to Lot 44 being incorrect.

WHEREAS, Block 75, Lot 49 located at W 4th Avenue, Pine Hill, is assessed to Borough of Pine Hill; and

WHEREAS, taxes were charged for the year of 2018 and the first half of 2019; and

WHEREAS, the Tax Collector, Sandra L Ferguson, has confirmed with the Tax Assessor the property should be a 15C, making the property tax exempt due to Township owned; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, that for the reasons set forth hereinabove, it hereby authorizes a cancellation of taxes in the amount of \$1,166.18 for 2018 and the amount of \$583.09 for 2019 and to authorize the Tax Collector to adjust the tax records accordingly.

This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 15th day of April, 2019, at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2019-75: Councilman Knott, 2nd Councilman Jaxel
Roll Call: 6 yes votes

Mayor Green opened the floor to the public.

Walt Davis – 1 Franklin Avenue

Mr. Davis asked about 2019-71 in regards to Gov Deals.

Mayor Green explained.

Mr. Davis commented on where the budget was placed on the Borough website.

Mayor Green explained.

Mr. Davis asked in regards to Resolution 2019-74 relating to CCIA proposal.

Mayor Green explained.

Mr. Davis asked in regards to who is responsible for Veteran parking signs.

Mayor Green responded.

Mr. Davis asked about the warehouse approval.

Mayor Green explained.

Brenda Kirby – 77 Estates Road

Ms. Kirby commented about the safety concerns at the Joey Green complex.

Mayor Green recommended to Ms. Kirby that she talk with the Borough Administrator John Greer.

Motion to close the floor to the public: Councilman Warrington, 2nd Councilman Burke
All in Favor: 6 yes

Council Reports:

Councilman Jaxel commented that this Friday, May 3rd at noon is the Senior Luncheon and all are welcome to come out.

Councilman Warrington reported that the police are working closely with the school to inform them of what they are doing.

Councilman Robb reported that the Economic Development had a guest from the county when they met this week and it may turn into something good for the town.

Councilman Knott commented that the Easter event was very successful and every child received an Easter basket.

Councilwoman Corry-Gaft reported that on April 22nd the Environmental Commission will recognize Earth Day at Pine Hill Rita's Water Ice from 5pm till 8pm.

John Greer commented that Public Works has been working on the water basins at Madison Avenue and have been doing a good job.

Mayor Green reported this Saturday is opening day for baseball. He stated that the parade starts at 9:30am at the Pine Hill Middle School and ends at the Joey Green Field where there will be a ceremony that Councilman Robb will be attending.

RESOLUTION NUMBER 2019-76

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING A CLOSED SESSION OF THE
BOROUGH OF PINE HILL

WHEREAS, the Borough of Pine Hill (hereinafter the “Pine Hill”) is subject to the Open Public Meetings Act, N.J.S.A. 10:4-1 et seq. (“Act”) which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits Pine Hill to go into closed session, which is not open to the general public, for certain limited purposes enumerated in the Act; and

WHEREAS, Pine Hill hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

_____ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

_____ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

_____ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual’s personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

_____ Discuss Collective Bargaining Agreements;

_____ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

_____ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

_____ Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which Pine Hill is or may become a party and/or any matters falling within the attorney-client privilege; and/or

 X Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of Pine Hill;

Related to: Personnel

WHEREAS, Pine Hill believes that the matters discussed in closed session can be disclosed to the general public at such time when the Mayor and Borough Council have determined the matters discussed are no longer required to be maintained as confidential and adopt a further resolution to place the Closed Session Minutes into the Public Minutes Record Book.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Pine Hill hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Effective Date: This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 15th day of April, 2019, at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2019-76: Councilman Knott, 2nd Councilman Jaxel
All in Favor: 6 yes votes

Closed Session began at 8:00pm:
Closed Session ended at 8:07pm:

Roll Call Vote to return into open session
Roll Call: 6 yes votes

Mr. Patterson reported that there were no final decisions made in closed session.

Motion to adjourn: Councilman Jaxel, 2nd Councilman Burke
All in Favor: 6 yes votes

The meeting adjourned at 8:09 pm.

Respectfully Submitted,



Patricia Hendricks, Borough Clerk