To the members of our community,

Keeping the residents of our town healthy and safe is one of the Borough’s top priorities. We have been closely monitoring the evolving news on the Coronavirus (COVID-19) as it continues to spread in the U.S. and the Borough’s Office of Emergency Management communicates daily to continue to monitor the situation.

Our concern during this rapidly developing situation is the well-being of our employees, families and community. It is for this reason that we have elected to address the consequences of this developing situation.

To that end, we provide the following recommendations:

- **If you are sick** (a fever of 100.4 or higher AND cough/respiratory illness), it is recommended that you stay home and contact your healthcare provider.
- Wash hands for at least 20 seconds with soap and water as hot as you can tolerate.
- Cover your cough/sneeze with a tissue, or if necessary, cough into your elbow **not your hand**.
- Don’t touch your face
- Get your flu shot – it’s never too late.
- Clean/sanitize your cell phone – it is often the direct object we touch daily.

Additional viroous information can be obtain at the Centers for Disease Control and Prevention (CDC) at [https://www.cdc.gov/](https://www.cdc.gov/) (A link to the website is provided below)

More guidance will be issued as the situation develops in the coming weeks.

Finally, on behalf of the Borough and OEM we want to emphasize that one of our top priorities is to maintain a safe and healthy community.