

Borough of Pine Hill
Council Meeting
March 16, 2020
Pine Hill Borough Hall
7:30 P.M.

Mayor Green called the meeting to order.

Borough Clerk, Patricia Hendricks delivered the Sunshine Law and the awareness for the town. Notice that this meeting was being closed to the public due to COVID-19 emergency was posted on the Municipal Building.

Roll Call: Patricia Hendricks, Borough Clerk

Councilman Warrington-present, Councilman Knott-present, Councilman Jaxel-present, Councilman Robb-present, Councilman Burke-present, Councilwoman Corry-Gaft-present, Mayor Green-present, Mr. Greer-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr. Magill-absent, Mr. Cardis-present

Approval of Minutes: February 10, 2020

Motion to Approve: Councilman Knott, 2nd Councilman Jaxel
All in Favor: 4 yes votes Councilman Robb Abstained / Councilwoman Corry-Gaft Abstained

March 2, 2020 – Closed Session

Motion to Approve: Councilman Warrington, 2nd Councilman Knott
All in Favor: 6 yes votes

Approval of Bills: March

Motion to Approve: Councilman Jaxel, 2nd Councilman Knott
Roll Call: 6 yes votes

Committee Reports: February

Motion to Approve: Councilman Knott, 2nd Councilwoman Corry-Gaft
All in Favor: 6 yes votes

Mayor Green asked Council if there any matters to be discussed. Council had no matters to be discussed.

ORDINANCE NUMBER 2020-987

BOROUGH OF PINE HILL
COUNTY OF CAMDEN
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Pine Hill in the County of Camden finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$79,410.44 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Pine Hill, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Pine Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$277,936.54, and that the CY 2020 municipal budget for the Borough of Pine Hill be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five days after such adoption.

Introduction: March 16, 2020

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

Public Hearing: April 20, 2020

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES						
ABSTAIN						
NO						
ABSENT						

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

Motion to move Ordinance 2020-987 Councilman Burke, 2nd Councilman Jaxel
Roll call: 6 yes votes

RESOLUTION 2020-64 RESOLUTION APPROVING THE 2020 MUNICIPAL BUDGET
Introduction
(*Inside Budget Document*)

Motion to move Resolution 2020-64 Councilman Burke, 2nd Councilman Jaxel
Roll call: 6 yes votes

RESOLUTION NUMBER 2020-65

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
 UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
 "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
 Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Borough Council of the Borough of Pine Hill, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

BOROUGH OF PINE HILL

BY: _____
 CHRISTOPHER GREEN, MAYOR

ATTEST:

 PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 16th day of March 2020 at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-65 Councilman Knott, 2nd Councilman Jaxel
Roll call: 6 yes votes

GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
Decisions Under Title VII of the Civil Rights Act of 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF CAMDEN

We, members of the governing body of the Borough of Pine Hill being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Council of the Borough of Pine Hill in the county of Camden;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

(L.S.)

Sworn to and subscribed before me this
16th day of March 2020.
Notary Public of New Jersey

PATRICIA HENDRICKS, BOROUGH CLERK

The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

RESOLUTION NUMBER 2020-66

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL
AUTHORIZING CANCELLATION OF TAX SALE CERTIFICATE #19-00147
DUE TO BANKRUPTCY

WHEREAS, tax sale certificate #19-00147 for Block 160, Lot 1 known as 20 Mac Knight Drive, was sold to US Bank Cust PC7 Firstrust Bnk for unpaid CCMUA on June 28, 2019 in the amount of \$476.77; and

WHEREAS, the lien holder has paid subsequent taxes in the amount of \$7,677.08 with interest due to 3/6/20,

WHEREAS, the certificate was recorded at the County and;

WHEREAS, the Borough Tax Collector, Sandra L Ferguson, has indicated that Tax Sale Certificate #19-00147 for US Bank Cust PC7 Firstrust Bnk be refunded the amount of \$8,670.66 including the recording cost and affidavit fee and a premium of \$1900.00.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, that the following cancellation be approved and authorize the Tax Collector to refund US Bank Cust PC7 Firsttrust Bnk adjust the tax records accordingly.

This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 16th day of March 2020 at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-66 Councilman Burke, 2nd Councilman Knott
Roll call: 6 yes votes

RESOLUTION NUMBER 2020-67

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL TO WAIVE ALL PENALTIES AND LATE FEES

WHEREAS, the Borough of Pine Hill in an attempt to do their part in flattening the Coronavirus curve as well as protect their community and employees has closed their offices to the public until further notice; and

WHEREAS, residents can call during regular business hours to obtain information or schedule an appointment to come into the Borough; and

WHEREAS, the Borough of Pine Hill has decided to waive all penalties and late fees until June 30 apart from property taxes due to do the recent changes created from the Coronavirus.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, in the County of Camden, State of New Jersey that for the reasons set forth hereinabove, it hereby authorizes a waiver of all penalties and late fees.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 16th day of March 2020 at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-67 Councilman Warrington, 2nd Councilman Robb
All in Favor: 6 yes votes

Mayor Green reported on the daily updates of the Coronavirus situation. He stated that the Borough Hall is closed to the public effective today until sometime in the future which we have no idea. He commented that employees will be here working. He reported that if members of the public need to see an employee for certain things such as marriage licenses or construction applications they will have to call for an appointment. Mayor Green stated that the Borough will accept appointments up to 24 hours in advance. He reported that at this time the Borough has stopped sending their people out into the field for rental inspections and changes of occupancies. He commented that the Borough is not enforcing any zoning laws unless there is an outrageous issue because it is just not the right time. He stated that the courts are closed for court sessions for at least two weeks, however that is expected to continue on as well. He reported that this is a very fluent situation and it is constantly evolving hour by hour.

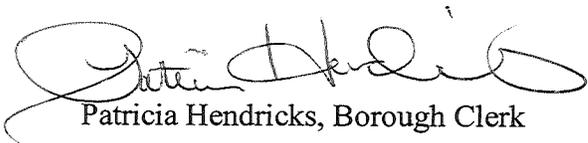
Administrator John Greer reported on being in communication with the representatives of the CWA regarding their agrees on what the Borough is doing to protect their employees. He assured them that the Borough shares their concerns of their best interest also. He stated that they have had face to face meetings with members of the Public Works; telling them even though they normally don't do it they are not allowed to arrange on property with any face to face communication with the vehicles or things of that nature.

Mayor Green reported that for the most part the employees at the Borough are segregated to begin with just because the small size of the work force. He stated that those offices where there are multiple employee's they have been given the option to moving to some other place in the building so they're not in contact if they choose to. He commented that it is a day by day situation bars and restaurants have to close as of eight o'clock tonight. Mayor Green said that he believes the situation will get worse before it gets better. He commented that he suspects that there will be more closings if not outright everybody being quarantined because it is that serious of a situation.

Motion to adjourn: Councilman Warrington, 2nd Councilman Knott
All in Favor: 6 yes votes

The meeting adjourned at 7:48 pm.

Respectfully Submitted,



Patricia Hendricks, Borough Clerk