

Borough of Pine Hill  
Council Meeting  
April 20, 2020  
Pine Hill Borough Hall  
7:30 P.M.

Mayor Green called the meeting to order.

Borough Clerk, Patricia Hendricks delivered the Sunshine Law and the awareness for the town. Notice that this meeting was being conducted remotely by via a Zoom webinar program due to the COVID-19 emergency was sent to the Courier Post Newspaper, Cherry Hill, New Jersey and the Central Record Newspaper, Lansdale, PA, posted on the Municipal Building and the Borough Website.

Roll Call: Patricia Hendricks, Borough Clerk

Councilman Warrington-present, Councilman Knott-present, Councilman Jaxel-present, Councilman Robb-present, Councilman Burke-present, Councilwoman Corry-Gaft-present, Mayor Green-present, Mr. Greer-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr. Magill-present, Mr. Cardis-present

**Approval of Minutes:** March 2, 2020

Motion to Approve: Councilman Burke, 2<sup>nd</sup> Councilman Knott  
All in Favor: 6 yes votes

**Approval of Bills:** April

Motion to Approve: Councilman Robb, 2<sup>nd</sup> Councilwoman Corry-Gaft  
Roll Call: 6 yes votes

**Committee Reports:** March

Motion to Approve: Councilman Jaxel, 2<sup>nd</sup> Councilman Knott  
All in Favor: 6 yes votes

Mayor Green asked Council if there any matters to be discussed. Council had no matters to be discussed.

RESOLUTION NUMBER 2020-68

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL CONFIRMING, APPROVING  
AND RATIFYING ALL ACTIONS TAKEN AT THE MARCH 16, 2020  
BOROUGH COUNSEL MEETING

WHEREAS, the Borough of Pine Hill Borough Counsel conducted an advertised Public Meeting on March 16, 2020 which did not comply with the Open Public Meetings Act (N.J.S.A. 10:4-1 et. seq); and

WHEREAS, in order to correct and remedy any action taken at that meeting it is necessary to again confirm and approve each of those actions.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Counsel of the Borough of Pine Hill, County of Camden, State of New Jersey, that for the reasons set forth hereinabove it hereby confirms, approves, and ratifies the following matters adopted or approved at the March 16, 2020 Borough Counsel meeting:

ORDINANCE NUMBER 2020-987  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

RESOLUTION 2020-64  
Introduction – (*Inside Budget Document*)

RESOLUTION NUMBER 2020-65  
GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
“Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment  
Decisions Under Title VII of the Civil Rights Act of 1964”

RESOLUTION NUMBER 2020-66  
RESOLUTION OF THE BOROUGH OF PINE HILL  
AUTHORIZING CANCELLATION OF TAX SALE CERTIFICATE #19-00147  
DUE TO BANKRUPTCY

RESOLUTION NUMBER 2020-67  
RESOLUTION OF THE BOROUGH OF PINE HILL TO WAIVE ALL  
PENALTIES AND LATE FEES

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

#### CERTIFICATION

I hereby, certify that the above resolution was adopted by the Borough of Pine Hill held on April 20, 2020.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

|         | WARRINGTON | KNOTT | JAXEL | ROBB | BURKE | CORRY-GAFT |
|---------|------------|-------|-------|------|-------|------------|
| YES     | ✓          | ✓     | ✓     | ✓    | ✓     | ✓          |
| ABSTAIN |            |       |       |      |       |            |
| NO      |            |       |       |      |       |            |
| ABSENT  |            |       |       |      |       |            |

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 20<sup>th</sup> day of April 2020 at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-68 Councilman Jaxel, 2<sup>nd</sup> Councilman Burke  
Roll call: 6 yes votes

ORDINANCE NUMBER 2020-987

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Pine Hill in the County of Camden finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$79,410.44 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Pine Hill, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Borough of Pine Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$277,936.54, and that the CY 2020 municipal budget for the Borough of Pine Hill be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five days after such adoption.

Introduction: March 16, 2020

|         | WARRINGTON | KNOTT | JAXEL | ROBB | BURKE | CORRY-GAFT |
|---------|------------|-------|-------|------|-------|------------|
| YES     | ✓          | ✓     | ✓     | ✓    | ✓     | ✓          |
| ABSTAIN |            |       |       |      |       |            |
| NO      |            |       |       |      |       |            |
| ABSENT  |            |       |       |      |       |            |

Public Hearing: April 20, 2020

|         | WARRINGTON | KNOTT | JAXEL | ROBB | BURKE | CORRY-GAFT |
|---------|------------|-------|-------|------|-------|------------|
| YES     | ✓          | ✓     | ✓     | ✓    | ✓     | ✓          |
| ABSTAIN |            |       |       |      |       |            |
| NO      |            |       |       |      |       |            |
| ABSENT  |            |       |       |      |       |            |

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

Public Hearing

Mayor Green read the Ordinance

Mayor Green opened the floor to the public.

Motion to close the floor to the public: Councilman Knott, 2<sup>nd</sup> Councilman Warrington

All in Favor: 6 yes votes

Motion to move Ordinance 2020-987 Councilman Burke, 2<sup>nd</sup> Councilman Jaxel

Roll call: 6 yes votes

RESOLUTION NUMBER 2020-69

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION TO READ BUDGET BY TITLE ONLY

WHEREAS, N.J.S. 40A:4-8, as amended by L.2015, c. 95, § 14, 2015, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, that the 2020 budget shall be read by title only.

This Resolution was adopted at a meeting of the Borough Council on April 20, 2020 and shall take effect immediately.

ROLL CALL:

Ayes

Abstained

Warrington  
Knott  
Jaxel  
Robb  
Burke  
Corry-Gaft

Nays

Absent

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

Motion to move Resolution 2020-69 Councilman Robb, 2<sup>nd</sup> Councilman Knott  
Roll call: 6 yes votes

RESOLUTION NUMBER 2020-70

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION APPROVING SELF-EXAMINATION OF BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Pine Hill, County of Camden has been declared eligible to participate in the program by the Division of Local government

Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Borough of Pine Hill, County of Camden that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Approved:

Vote recorded as follows:

Ayes

Abstained

Warrington  
Knott  
Jaxel

Robb  
Burke  
Corry-Gaft

Nays

Absent

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 20<sup>th</sup> day of April, 2020, at the Borough Municipal Building.

\_\_\_\_\_  
Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-70 Councilman Knott, 2<sup>nd</sup> Councilman Robb  
All in Favor: 6 yes votes

RESOLUTION 2020-64 RESOLUTION APPROVING THE 2020 MUNICIPAL BUDGET  
Introduction  
(*Inside Budget Document*)

Public Hearing  
Mayor Green read the Resolution

Mayor Green opened the floor to the public.

Motion to close the floor to the public: Councilman Knott, 2<sup>nd</sup> Councilman Warrington  
All in Favor: 6 yes votes

Motion to adopt Resolution 2020-64 Councilman Burke, 2<sup>nd</sup> Councilman Robb  
Roll call: 6 yes votes

RESOLUTION NUMBER 2020-71

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING THE BOROUGH OF PINE HILL  
TO ENTER AN ADOPTION AGREEMENT WITH PATROLMAN WILLIAM HERON  
FOR THE ADOPTION OF RETIRED POLICE CANINE DUKE

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

|         | WARRINGTON | KNOTT | JAXEL | ROBB | BURKE | CORRY-GAFT |
|---------|------------|-------|-------|------|-------|------------|
| YES     | ✓          | ✓     | ✓     | ✓    | ✓     | ✓          |
| ABSTAIN |            |       |       |      |       |            |
| NO      |            |       |       |      |       |            |
| ABSENT  |            |       |       |      |       |            |

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 20<sup>th</sup> day of April 2020 at the Borough Municipal Building.

\_\_\_\_\_  
Patricia Hendricks, Borough Clerk

RESOLUTION NUMBER 2020-71

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING THE BOROUGH OF PINE HILL  
TO ENTER AN ADOPTION AGREEMENT WITH PATROLMAN WILLIAM HERON  
FOR THE ADOPTION OF RETIRED POLICE CANINE DUKE

WHEREAS, Patrolman William Heron was the Officer-handler for the Pine Hill Police Department's K-9 German Shepard named Duke, and

WHEREAS, Canine Duke was retired from six years of dedicated service due the resignation from service with the Pine Hill Police Department of Patrolman William Heron, and

WHEREAS, Patrolman William Heron wishes to adopt Duke as his personal pet, and

WHEREAS, it is in the best interest of the Borough of Pine Hill to insure the safe and appropriate disposition and the future long-term care of its retired canines, and

WHEREAS, the Borough of Pine Hill wishes to enter an adoption agreement, attached hereto and made part hereof, with Patrolman William Heron for the adoption of Canine Duke, a retired police canine.

NOW, THEREFORE, BE IT RESOLVED by he Borough of Pine Hill, County of Camden, State of New Jersey that the Borough of Pine Hill is authorized to enter into an adoption agreement with Patrolman William Heron for the adoption of Canine Duke, a retired police canine.

This resolution was adopted at a meeting of Borough Council on April 20, 2020 and shall take effect immediately upon adoption.

Motion to adopt Resolution 2020-71 Councilman Warrington, 2<sup>nd</sup> Councilman Knott  
Roll call: 6 yes votes

RESOLUTION NUMBER 2020-72

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL APPROVING  
CHANGE ORDER NUMBER 1 - FINAL FOR THE JOEY GREEN COMPLEX IMPROVEMENTS  
IN THE DECREASED AMOUNT OF \$7,183.00

WHEREAS, the Borough of Pine Hill previously entered into a Contract with Think Pavers Hardscaping, LLC of Mount Royal for the Joey Green Complex Improvements; and

WHEREAS, Remington and Vernick as the Borough Engineer has negotiated a Change Order on said Contract decreasing the amount to be paid by \$7,183.00 in accordance with said Change Order attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden and State of New Jersey that based on the recommendations of the Borough Engineer, it hereby approves the Change Order with Think Pavers Hardscaping, LLC of Mount Royal decreasing the amount of the Contract for Joey Green Complex Improvements by \$7,183.00.

BE IT FURTHER RESOLVED that this Resolution and Change Order shall serve as an official Amendment to the Contract for this Project.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

|         | WARRINGTON | KNOTT | JAXEL | ROBB | BURKE | CORRY-GAFT |
|---------|------------|-------|-------|------|-------|------------|
| YES     | ✓          | ✓     | ✓     | ✓    | ✓     | ✓          |
| ABSTAIN |            |       |       |      |       |            |
| NO      |            |       |       |      |       |            |
| ABSENT  |            |       |       |      |       |            |

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 20<sup>th</sup> day of April 2020 at the Borough Municipal Building.

\_\_\_\_\_  
Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-72 Councilman Warrington, 2<sup>nd</sup> Councilman Knott  
Roll call: 6 yes votes

Motion to adjourn: Councilman Warrington, 2<sup>nd</sup> Councilman Jaxel  
All in Favor: 6 yes votes

The meeting adjourned at 8:12 pm.

Respectfully Submitted,



Patricia Hendricks, Borough Clerk