

Borough of Pine Hill
Council Meeting
May 18, 2020
Pine Hill Borough Hall
7:30 P.M.

Mayor Green called the meeting to order.

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice that this meeting was being conducted remotely by via a Zoom webinar program due to the COVID-19 emergency was sent to the Courier Post Newspaper, Cherry Hill, New Jersey and the Central Record Newspaper, Lansdale, PA, posted on the Municipal Building and the Borough Website. You may participate in this meeting by visiting the Borough website at www.pinehillboronj.com for instructions on the linking process. On the webpage click on the “Coronavirus” photograph, then click on the blue bar labeled, “Zoom Webinar Council Meeting” or by calling into this #1-646-558-8656 (Meeting ID 819 2507 7754 – Password 909295). Take further Notice that anyone from the public wishing to speak will be permitted during the Public Participation portion of the meeting. The agenda is posted on the Borough website. There will be a closed session and a non-public dial in number will be used for the closed session.

Roll Call: Patricia Hendricks, Borough Clerk

Councilman Warrington-present, Councilman Knott-present, Councilman Jaxel-present, Councilman Robb-present, Councilman Burke-present, Councilwoman Corry-Gaft-present, Mayor Green-present, Mr. Greer-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr. Magill-present, Mr. Cardis-present

Approval of Minutes: March 16, 2020

Motion to Approve: Councilman Jaxel, 2nd Councilman Warrington
All in Favor: 6 yes votes

Approval of Bills: May

Motion to Approve: Councilman Robb, 2nd Councilman Warrington
Roll Call: 6 yes votes

Committee Reports: April

Motion to Approve: Councilman Jaxel, 2nd Councilman Knott
All in Favor: 6 yes votes

Mayor Green asked Council if there any matters to be discussed. Council had no matters to be discussed.

RESOLUTION NUMBER 2020-75

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING
LAW ENFORCEMENT AGREEMENT WITH THE
PINE HILL BOARD OF EDUCATION

WHEREAS, on a regular basis, the Borough of Pine Hill enters into an Agreement with the Pine Hill Board of Education to provide and assign a Police Officer to the Overbrook Senior High School on a part time basis and to cover calls in the Middle School on an as-needed basis; and

WHEREAS, a new Agreement is placed into effect each year for the assignment of Borough Police Officer, said new Agreement attached hereto and incorporated by reference herein.

NOW THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden and State of New Jersey, that for the reasons set forth hereinabove, it hereby approves the attached Agreement with the Pine Hill Board of Education for the Borough to provide one Police Officer to be assigned to the Pine Hill Overbrook Senior High School on a part-time basis and to cover calls in the Middle School on an as-needed basis.

BE IT FURTHER RESOLVED that the appropriate Borough Officials are hereby authorized to execute said Agreement on behalf of the Borough.

BE IT FURTHER RESOLVED this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 18th day of May 2020. This meeting was held by conference call due to the Coronavirus and dial in instructions were given via notice for public participation.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-75 Councilman Warrington, 2nd Councilman Knott
 Roll call: 6 yes votes

RESOLUTION NUMBER 2020-76

RESOLUTION OF THE BOROUGH OF PINE HILL APPROVING AND AUTHORIZING THE
 MUTUAL SETTLEMENT AGREEMENT AND
 MUTUAL GENERAL RELEASE WITH MARK PEIFFER

WHEREAS, the Borough of Pine Hill employed Mark Peiffer on May 21, 2018 as a SLEO II Special Officer and incurred certain costs in his hiring, examination and training; and

WHEREAS, Mr. Peiffer resigned his employment with the Borough of Pine Hill on April 12, 2019; and

WHEREAS, as a result of an Agreement between the Borough of Pine Hill Police Department and Mr. Peiffer reimbursement of certain costs was requested from Mr. Peiffer; and

WHEREAS, a dispute occurred between Mr. Peiffer and the Borough in regard to the amount to be reimbursed to the Borough which has now resulted in a Mutual Settlement Agreement and Mutual General Release between the parties, same being attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Borough Counsel of the Borough of Pine Hill, County of Camden and State of New Jersey, that for the reasons set forth hereinabove it hereby approves the Mutual Settlement Agreement and Mutual General Release with Mark Peiffer and authorizes Christopher Green as the Mayor of Pine Hill to execute said document on behalf of the Borough of Pine Hill and the Borough of Pine Hill Police Department.

BE IT FURTHER RESOLVED that David C. Patterson as counsel for the Borough of Pine Hill and the Pine Hill Police Department be also authorized to execute the document as the indicated counsel.

This Resolution shall take effect immediately upon adoption.

CERTIFICATION

I hereby, certify that the above resolution was adopted by the Borough of Pine Hill held on May 18, 2020.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

ADOPTED: May 18, 2020

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

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Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-76 Councilman Warrington, 2nd Councilwoman Corry-Gaft
Roll call: 6 yes votes

RESOLUTION NUMBER 2020-77

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING APPROVAL TO CANCEL
FINANCE OFFICE OUTSTANDING CHECKS

WHEREAS, there exists a couple of outstanding checks in the Borough of Pine Hill Finance Office with the General Account and Dog Account; and

WHEREAS, the Finance Office has determined that these outstanding checks should be cancelled.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, that the following outstanding checks be and are hereby cancelled to the cash balance of the Borough.

ACCOUNT	CHECK #	AMOUNT
Current	849	\$5.00
Dog	1146	\$3.00
		\$8.00

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

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Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-77 Councilman Knott, 2nd Councilman Jaxel
Roll call: 6 yes votes

RESOLUTION NUMBER 2020-78

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING
RELEASE OF PERFORMANCE BOND POSTED BY ASPHALT PAVING
SYSTEMS, INC. FOR THE RECONSTRUCTION OF WEST 7TH AVENUE PROJECT

WHEREAS, Asphalt Paving Systems, Inc. was awarded the Contract by the Borough of Pine Hill for the Reconstruction of West 7th Avenue Project; and

WHEREAS, the Consulting Engineer for the Borough has certified that all work has been completed in regard to said Project; and

WHEREAS, as a result, the Performance Bond for the Project can be released subject to the posting of a Maintenance Bond in form and amount satisfactory to the Borough Consulting Engineer and Borough Legal Counsel; and

WHEREAS, a proposed Maintenance Bond has been submitted by Asphalt Paving Systems, Inc. for this purpose which has been found to be in form satisfactory for acceptance by the Borough, said Maintenance Bond attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden and State of New Jersey that for the reasons set forth hereinabove it hereby authorizes release of the Performance Bond posted by Asphalt Paving Systems, Inc. for the Reconstruction of West 7th Avenue Project and hereby accepts the Maintenance Bond to replace that Performance Bond for a period of two (2) years from the date of December 1, 2019.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

ADOPTED: May 18, 2020

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

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Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-78 Councilman Knott, 2nd Councilwoman Corry-Gaft
Roll call: 6 yes votes

RESOLUTION NUMBER 2020-79

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL REVISING
AND UPDATING PERSONNEL POLICIES

WHEREAS, on February 3, 2020, Resolution 2020-48 approved the revision of the Borough of “Pine Hill Borough Personnel Policies & Procedures Manual; and

WHEREAS, as part of the last cooperative agreement negotiations the Borough agreed to revise its Policies and Procedures to include language to memorialize return health care dividends to its employee’s pro rata and to invoice them for surcharges.; and

WHEREAS, the proposed updated personnel policies attached hereto and incorporated by reference herein for inclusion in the personnel policies manual and employee handbook have been reviewed by the Borough Counsel for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the of Borough of Pine Hill, County of Camden, that for the reasons set forth above, it hereby approves the updated personnel policies for inclusion in the personnel policies manual and employee handbook;

BE IT FURTHER RESOLVED, that any existing personnel policies contrary to, or inconsistent with, the updated personnel policies are repealed and of no further force or effect;

BE IT FURTHER RESOLVED; that this Resolution and the update personnel policies attached hereto shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

ADOPTED: May 18, 2020

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

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Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-79 Councilman Robb, 2nd Councilman Knott
Roll call: 6 yes votes

RESOLUTION NUMBER 2020-80

RESOLUTION AUTHORIZING THE TAX COLLECTOR TO GRANT THE FOLLOWING SENIOR CITIZEN OR VETERAN DEDUCTIONS FOR THE YEAR 2020 AS INDICATED AND TO ADJUST ANY BALANCE

WHEREAS, the following applicants are the owners of a residential property located in the Borough of Pine Hill, and,

WHEREAS, they have properly filled an application for a Senior Citizen, or Veteran Deduction with proof of eligibility, and,

WHEREAS, the Assessor has reviewed and approved said application and adjusted the records for 2020,

NOW, THEREFORE BE IT RESOLVED, by the Borough of Pine Hill Mayor and Council that the Tax Collector is authorized to grant said deduction and/or adjust any resulting balances for the year 2020.

BLOCK/LOT	NAME	COMMENT	AMOUNT OF DEDUCTION
137 20	Charmaine Panichi	Add Senior Citizen Deduction 2020	\$250.00
99.05 6	Christopher Finn	Add Veteran Deduction 2020 BOROUGH OF PINE HILL	\$250.00

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

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Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-80 Councilman Jaxel, 2nd Councilwoman Corry-Gaft
Roll call: 6 yes votes

Mayor Green opened the floor to the Public:

Borough Administrator John Greer at 7:45pm called in Mr. Davis to the public participation and asked if he could hear him. Mr. Greer commented to Mr. Davis for him to unmute the computer on his side so that he could be heard. Mr. Greer at 7:46pm asked Mr. Davis if he could hear him and there was no response again.

Mr. Greer called in Kevin Waddington to the public participation. Mr. Waddington was able to enter the meeting but indicated that he had no comments or questions.

Motion to close the floor to the public: Councilman Warrington, 2nd Councilman Knott
All in Favor: 6 yes votes

Council Reports:

Councilwoman Corry-Gaft reported on the Adopt a Senior School Project. She commented that this is a project where you could decorate their home or drop off something for them at their house etc. Councilwoman Corry-Gaft stated that there are still 121 Seniors that do not have a host on the school website.

Councilman Warrington reported that the Chief comments that things are going well, and he is happy to hear that. He stated that the SRO Officer Justin DiGiacomo is still working at the school. Councilman Warrington commented that the DOA has stepped up during this time crisis working with our residents.

Borough Administrator John Greer once again at 7:49pm called in Mr. Davis one more time for public participation but there was no response.

RESOLUTION NUMBER 2020-81

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING A CLOSED SESSION OF THE
BOROUGH OF PINE HILL

WHEREAS, the Borough of Pine Hill (hereinafter the “Pine Hill”) is subject to the Open Public Meetings Act, N.J.S.A.A. 10:4-1 et seq. (“Act”) which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits Pine Hill to go into closed session, which is not open to the general public, for certain limited purposes enumerated in the Act; and

WHEREAS, Pine Hill hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual's personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

Discuss Collective Bargaining Agreements;

Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which Pine Hill is or may become a party and/or any matters falling within the attorney-client privilege; and/or

_____ Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of Pine Hill;

Related to: Litigation

WHEREAS, Pine Hill believes that the matters discussed in closed session can be disclosed to the general public at such time when the Mayor and Borough Council have determined the matters discussed are no longer required to be maintained as confidential and adopt a further resolution to place the Closed Session Minutes into the Public Minutes Record Book.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Pine Hill hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Effective Date: This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

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Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-81 Councilman Warrington, 2nd Councilman Knott
All in Favor: 6 yes votes

Closed Session began at 7:46pm:
Closed Session ended at 8:04pm:

Roll Call Vote to return into open session
Roll Call: 6 yes votes

Mr. Patterson reported that there was one decision made in closed session which is to process a Resolution Authorizing Solicitation for Quotes for a Licensed New Jersey Appraiser to Perform Appraisal Services for the Property Taking at 9 West Fourth Avenue.

RESOLUTION NUMBER 2020-82

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING
SOLICITATION FOR QUOTES FOR A LICENSED NEW JERSEY APPRAISER TO PERFORM
APPRAISAL SERVICES FOR THE PROPERTY TAKING AT
9 WEST FOURTH AVENUE

WHEREAS, in order to correct a significant drainage issue on property located at 9 West Fourth Avenue in the Borough of Pine Hill, the Borough Consulting Engineer prepared a Report dated April 28, 2020 identifying the manner of correcting the drainage issue, which Report identified a 100 by 150 foot property taking; and

WHEREAS, in order to determine the value of this taking and offer of compensation to the property owner for same it is necessary to employ a New Jersey licensed real estate Appraiser; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Counsel of the Borough of Pine Hill, County of Camden and State of New Jersey, that for the reason set forth hereinabove it hereby authorizes soliciting quotes to perform appraisal services at 9 West Fourth Avenue to determine the value of the property taking and the compensation to be paid to the property owners for this taking.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

ADOPTED: May 18, 2020

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

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Patricia Hendricks, Borough Clerk

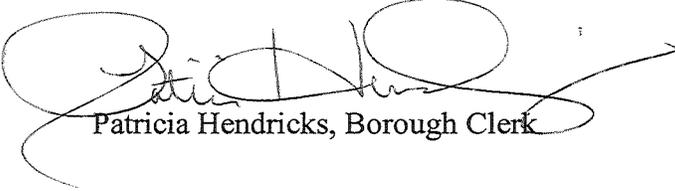
Motion to move Resolution 2020-82 Councilman Warrington, 2nd Councilman Robb

Roll call: 6 yes votes

Motion to adjourn: Councilman Warrington, 2nd Councilman Knott
All in Favor: 6 yes votes

The meeting adjourned at 8:10 pm.

Respectfully Submitted,



Patricia Hendricks, Borough Clerk