

Borough of Pine Hill
Council Meeting
December 6, 2021
Pine Hill Borough Hall
7:30 P.M.

Councilman Robb called the meeting to order.

Roll Call: Patricia Hendricks, Borough Clerk

Borough Clerk, Patricia Hendricks delivered the Sunshine Law and the awareness for the town.

Councilman Warrington-present, Councilman Knott-present, Councilman Jaxel-present, Councilman Robb-present, Councilman Burke-present, Councilwoman Corry-Gaft-present, Mayor Green-absent, Mr. Greer-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr. Magill-present, Mr. Cardis-absent

Approval of Minutes: November 15, 2021

Motion to Approve: Councilman Warrington, 2nd Councilman Jaxel

All in favor: 6 yes votes

Councilman Robb asked Council if there any matters to be discussed. Council had no matters to be discussed.

RESOLUTION NUMBER 2021-207

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION CERTIFYING REVIEW OF ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year ending December 31, 2020 has been filed by a Registered Municipal Accountant with the Borough Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the

Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

NOW, THEREFORE BE IT RESOLVED, that the Borough Council of the Borough of Pine Hill, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 6th day of December 2021.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2021-207 Councilwoman Corry-Gaft, 2nd Councilman Robb
Roll call: 6 yes votes

RESOLUTION NUMBER 2021-208

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE
BUDGET OF THE BOROUGH OF PINE HILL PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER
159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said director may also approve the insertion of any item of appropriation for equal amount.

WHEREAS, funding was received previously for 2021 JJC in September in the amount of \$2,500.00; there is now additional funding which has been received in the amount of \$10,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Pine Hill, County of Camden, hereby requests that the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget year 2021 in the sum of \$10,000.00, which item is now available as a revenue from the 2021 Juvenile Justice Commission State Community Partnership Diversionary Grant, and

BE IT FURTHER RESOLVED that a like sum of \$10,000.00 be and the same is hereby appropriated under the caption of:

2021 Juvenile Justice Commission State Community Partnership Diversionary Grant

BE IT FURTHER RESOLVED that the above is the result of a grant awarded by the State of New Jersey.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 6th day of December 2021 at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2021-208 Councilman Warrington, 2nd Councilman Jaxel
Roll call: 6 yes votes

RESOLUTION NUMBER 2021-209

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION AUTHORIZING THE ISSUANCE OF TOWING LICENSES FOR
THE BOROUGH OF PINE HILL FOR THE YEAR 2022

WHEREAS, applications have been submitted to the Borough of Pine Hill for the issuance of towing licenses in accordance with the Borough's Ordinance requirements; and

WHEREAS, the Borough Chief of Police has reviewed all applications and has recommended approval for the issuance of towing licenses to Paul’s Towing, RHP Towing and Bernie’s Auto Repair, LLC as having satisfied the Borough Ordinance requirements; and

WHEREAS, the term of each license shall be from January 1, 2022 to December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, that based on the recommendation of the Borough Police Chief, it hereby approves the issuance of towing licenses to Paul’s Towing, RHP Towing and Bernie’s Auto Repair, LLC for the licensing period beginning January 1, 2022 through December 31, 2022.

BE IT FURTHER RESOLVED; that a copy of this Resolution shall be forwarded to the Borough Chief of Police and the approved applicants.

BE IT FURTHER RESOLVED; that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 6th day of December 2021.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2021-209 Councilman Warrington, 2nd Councilwoman Corry-Gaft
Roll call: 6 yes votes

RESOLUTION NUMBER 2021-210

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL CONFIRMING AND AUTHORIZING ALL
FINAL ADMINISTRATIVE AND LEGAL ACTIONS TO COMPLETE THE CONSOLIDATION
OF THE BOROUGH OF PINE VALLEY INTO THE BOROUGH OF PINE HILL
ON DECEMBER 31, 2021

WHEREAS, on September 21, 2021 the Borough of Pine Valley adopted on second reading the Pine Valley Consolidation Ordinance pursuant to N.J.S.A. 40:43-66.78 through 40:43-68.84 to consolidate with the Borough of Pine Hill (see attached Ordinance); and

WHEREAS, on October 18, 2021 the Borough of Pine adopted a similar Ordinance authorizing the consolidation of Borough of Pine Valley into the Borough of Pine Hill (see attached Ordinance); and

WHEREAS, both Boroughs and their representatives have met with the County Tax Board, the State Tax Board and the Division of Local Government Services in order to finalize issues with respect to the consolidation process; and

WHEREAS, both Boroughs are proceeding to take all necessary legal administrative actions in order for the Borough of Pine Valley to be fully incorporated into the Borough of Pine Hill on January 1, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, State of New Jersey that it hereby confirms and authorizes that all final administrative and legal actions shall be taken to complete the consolidation of the Borough of Pine Valley into the Borough of Pine Hill by December 31, 2021 to become effective on January 1, 2022 with the exception that the Borough Official Map, the Borough Zoning Map, Borough Zoning Ordinance and Borough Tax Map shall be completed subsequent to December 31, 2021.

BE IT FURTHER RESOLVED that all appropriate Borough officials including the Mayor and the Borough Clerk are hereby authorized to execute any and all documents that may be necessary to complete this consolidation process.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 6th day of December 2021.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2021-210 Councilman Burke, 2nd Councilman Jaxel
Roll call: 6 yes votes

RESOLUTION NUMBER 2021-211

BOROUGH OF PINE HILL
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL APPOINTING A
PUBLIC INFORMATION – SOCIAL MEDIA ASSISTANT AND
EVENT COORDINATOR

WHEREAS, the Borough of Pine Hill has completed a candidate selection process for the position of a Public Information – Social Media Assistant and Event Coordinator; and

WHEREAS, it has been determined that Jeff Klehamer is the most qualified candidate to be appointed to this position.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, in the County of Camden, State of New Jersey, that it hereby authorizes the appointment of Jeff Klehamer as a Public Information – Social Media Assistant and Event Coordinator for the Pine Hill Borough.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: _____
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by the Mayor and Borough Council of the Borough of Pine Hill at a meeting of said Council held on the 6th day of December 2021 at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2021-211 Councilman Knott, 2nd Councilwoman Corry-Gaft
Roll call: 6 yes votes

Councilman Robb opened the floor to the Public:

There was no public discussion.

Motion to close the floor to the public: Councilman Warrington, 2nd Councilwoman Corry-Gaft

All in favor: 6 yes votes

Council Reports:

Councilman Burke reported on Parks & Rec updates.

Councilman Warrington thanked everyone who participated in helping with the Christmas Parade. He commented that Veterans Park and downtown streets looked good. He stated that just to be a part of it was special because the Borough was unable to do it last year.

Councilman Robb reported that the Christmas Parade was the best one ever yet and well done. He thanked Councilwoman Corry-Gaft and Public Works for the float they did for the parade and commented that it was great.

Chief Winters reported on the \$10,000.00 grant received from the Juvenile Justice Commission for working with the youth. He stated that it has been very successful and that they work with 30 kids a day.

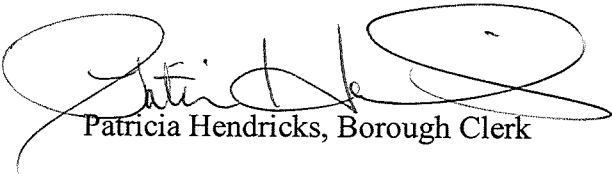
Solicitor David Patterson presented to Council a letter from the County regarding an easement from the Borough relating to an offering of \$1000.00

Motion to adjourn: Councilman Warrington, 2nd Councilwoman Corry-Gaft

All in Favor: 6 yes votes

The meeting adjourned at 7:45 pm.

Respectfully Submitted,



Patricia Hendricks, Borough Clerk