

Borough of Pine Hill  
Council Meeting  
December 21, 2020  
Pine Hill Borough Hall  
7:30 P.M.

Mayor Green called the meeting to order.

Roll Call: Patricia Hendricks, Borough Clerk

Borough Clerk, Patricia Hendricks delivered the Sunshine Law and the awareness for the town.

Councilman Warrington-present, Councilman Knott-present, Councilman Jaxel-absent, Councilman Robb-present, Councilman Burke-present, Councilwoman Corry-Gaft-present, Mayor Green-present, Mr. Greer-present, Mrs. Hendricks-present, Mr. Patterson-present, Mr. Magill-present, Mr. Cardis-absent

**Approval of Minutes:** November 16, 2020

Motion to Approve: Councilman Burke, 2<sup>nd</sup> Councilwoman Corry-Gaft  
All in favor: 5 yes votes

**Approval of Bills:** December

Motion to Approve: Councilman Knott, 2<sup>nd</sup> Councilman Robb  
Roll call: 5 yes votes

**Committee Reports:** November

Motion to Approve: Councilman Robb, 2<sup>nd</sup> Councilman Knott  
All in Favor: 5 yes votes

Mayor Green asked Council if there any matters to be discussed. Council had no matters to be discussed.

RESOLUTION NUMBER 2020-209  
BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING THE PURCHASE OF ONE  
(1) NEW HOLLAND TRACK LOADER, MODEL C332 FROM CHERRY VALLEY TRACTOR  
SALES THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY STATE  
APPROVED CO-OP 65MCESCCPS, BID # ESCNJ 18/19-25 (GROUND EQUIPMENT)

WHEREAS, the Borough of Pine Hill, through its Capital Budget has provided funding for the purchase of (1) New Holland Track Loader, Model C332; and

WHEREAS, prices were requested from Cherry Valley Tractor Sales through the Educational Services Commission of New Jersey State (ESCNJ) Approval Co-op 65MCECCPS process and from; and

WHEREAS, the price per ESCNJ Bid# ESCNJ 18/19-25 (Ground Equipment) is listed below:

(1) New Holland Track Loader, Model C332 – \$58,534.69

WHEREAS, funds are available for the purchase of these units as set forth on the Certification of Funds attached hereto and incorporated by reference herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, and State of New Jersey, that it hereby authorizes the purchase of the above listed machine totaling the amount of \$58,534.69 from Cherry Valley Tractor Sales through the Educational Services Commission of New Jersey State (ESCNJ) Approval Co-op 65MCECCPS.

BE IT FURTHER RESOLVED that the appropriate Borough Officials are hereby authorized to execute any and all documents for the purchase of these police vehicles.

BE IT FURTHER RESOLVED that this Resolution will take effect immediately upon adoption.

#### CERTIFICATION AS TO AVAILABILITY OF FUNDS

I herewith certify that as of December 8, 2020 the free and unencumbered balance in the appropriation entitled: Ordinance # 2020-986 is \$65,098.20 and the remaining free balance after the above contract has been properly encumbered is \$6,563.51.

---

Thomas Cardis/Chief Financial Officer

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 21<sup>st</sup> day of December 2020 at the Borough Municipal Building.

\_\_\_\_\_  
Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-209 Councilman Knott, 2<sup>nd</sup> Councilman Robb  
Roll call: 5 yes votes

**RESOLUTION NUMBER 2020-210**

**BOROUGH OF PINE HILL  
COUNTY OF CAMDEN**

**RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING  
THE YEAR END TRANSFER OF FUNDS**

**WHEREAS**, the Mayor and Council have determined that certain budget appropriations, in the 2020 municipal budget, are not sufficient to meet anticipated expenses; and

**WHEREAS**, transfers between appropriations are permitted, during the months of November and December, pursuant to N.J.S.A.40A: 4-58;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Pine Hill, County of Camden, and State of New Jersey that the following transfers be effected and that a certified copy of this resolution be forwarded to the Chief Financial Officer of the Borough.

APPROPRIATION TITLE	TO	FROM
General Administration Salary & Wages	1	
Planning & Zoning Salary & Wages	1	
Police Department Salary & Wages	40,000.00	
Emergency Salary & Wages	1	
Solid Waste Collection		40,003.00
Water Other Expenses		600.00
Sewer Other Expenses	600	
Municipal Court Salary & Wages	875	
Municipal Court Other Expenses		875.00

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

WARRINGTON KNOTT JAXEL ROBB BURKE CORRY-GAFT

YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

**CERTIFICATION**

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting said Council held on the 21st day of December 2020 at the Borough Municipal Building.

\_\_\_\_\_  
Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-210 Councilman Warrington, 2<sup>nd</sup> Councilman Robb  
Roll call: 5 yes votes

RESOLUTION NUMBER 2020-211

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

TAX COLLECTOR TO TURN OVER FUNDS FROM  
PREMIUM ACCOUNT TO GENERAL FUND

WHEREAS, certain adjustments are necessary to the records of the Tax Collector; and

WHEREAS, in accordance with NJSA 54:5-33, any premium payments shall be held by the collector and returned to the purchaser of the fee if and when redemption is made; and

WHEREAS, if redemption is not made within five years from date of sale or the Lienholder receives a Final Judgment, the premium payment shall be turned over to the treasurer of the municipality and become part of the funds of the municipality; and

WHEREAS, below is a list of certificate numbers and amount of premiums for the total amount of \$33,900.00 along with foreclosure date to be with turned over to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, State of New Jersey, that they hereby authorize the Chief Financial Officer to accept the premiums in the amount of \$33,900.00.

This Resolution shall take effect immediately upon adoption.

Block	Lot	Certificate #	Foreclosure	Amount of Premium
1	9-C0602	15-00005	11/18/19	\$18,900.00
1	9-C-0904	15-00012	9/05/19	\$ 1,600.00
10	15	19-00021	10/22/20	\$ 1,700.00
37	13	17-00051	11/13/19	\$ 1,300.00
48	68	16-00119	4/23/19	\$ 6,700.00
67	60	070101	11/08/19	\$ 1,500.00
95	6.01	15-00189	7/19/19	\$ 300.00
115.06	7	16-00186	6/12/19	\$ 1,900.00

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 21<sup>st</sup> day of December 2020 at the Borough Municipal Building.

\_\_\_\_\_  
Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-211 Councilwoman Corry-Gaft, 2<sup>nd</sup> Councilman Knott  
Roll call: 5 yes votes

RESOLUTION NUMBER 2020-212

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AUTHORIZING  
TAX OVERPAYMENT REFUND DUE TO A DUPLICATE ONLINE PAYMENT

WHEREAS, it has been determined by the Tax Collector that Mr. Donald Criscuolo made a duplicate tax payment using WIPP online payment system and an online check for property address 8 Player's Lane, Block 24.02, Lot 4, and;

WHEREAS, Mr. Criscuolo has requested the refund in the amount of \$1,702.69 and has shown proof of payment, is entitled to the refund;

WHEREAS, it is the desire of the Governing body to have this payment refunded to the respective taxpayment;

NOW, THEREFORE BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, State of New Jersey, that for the reasons set forth hereinabove, it hereby authorizes the overpayment refund in the amount of \$1,702.69 and to authorize the Tax Collector to adjust the tax records accordingly.

This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 21<sup>st</sup> day of December 2020 at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-212 Councilman Knott, 2<sup>nd</sup> Councilwoman Corry-Gaft  
Roll call: 5 yes votes

RESOLUTION NUMBER 2020-213

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL AWARDING SOLID WASTE AND  
RECYCLING MATERIALS COLLECTION AND DISPOSAL CONTRACT

WHEREAS, public Bids were received on November 24, 2020 by the consortium of the Township of Gloucester, Borough of Pine Hill and Borough of Clementon for solid waste and recycling materials collection and disposal; and

WHEREAS, as a result of a review of the Bids related to the Borough of Pine Hill it has been determined that the Bid submitted by Central Jersey should be awarded with respect to Option #5 for solid waste collection and recycling collection in the amount of \$2,827,762 and for the “Add” Option #2 for solid waste disposal in the amount of \$1,136,000; and

WHEREAS, funds are available for the award of this Bid for payment of these services which will be set forth.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Pine Hill, County of Camden, State of New Jersey that it hereby approves the solid waste, recycling and disposal Bid submitted by Central Jersey as follows:

Option #5 - For Solid Waste and Recycling Collection in the amount of \$2,827,762.00

“Add” Option #2 - Solid Waste Disposal in the amount of \$1,136,000.00



Total Bid Award \$3,964,065.00

This Bid is awarded subject to the following conditions:

1. The Low Bidder satisfying all post-award Bid conditions;
2. The Low Bidder providing a performance Bond in form and amount satisfactory to the Township Legal Counsel.
3. The Low Bidder executing a contract with the Borough of Pine Hill for the performance of these services.

BE IT FURTHER RESOLVED that upon satisfaction of the above conditions, that the appropriate Borough officials are hereby authorized to execute the Contract with Central Jersey for the performance of these services.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 21<sup>st</sup> day of December 2020 at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-213 Councilman Warrington, 2<sup>nd</sup> Councilwoman Corry-Gaft  
Roll call: 5 yes votes

RESOLUTION NUMBER 2020-214

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

RESOLUTION OF THE BOROUGH OF PINE HILL APPROVING CONTRACT  
WITH INDEPENDENT ANIMAL CARE SERVICES, LLC TO PROVIDE  
ANIMAL CONTROL SERVICES FOR THE BOROUGH OF PINE HILL  
THROUGH DECEMBER 31, 2021

WHEREAS, the Borough of Pine Hill is in need of animal control services; and

WHEREAS, the Borough has received a Proposal from Independent Animal Care Services, LLC to provide animal control services to the Borough through December 31, 2021, with a second-year option to renew upon mutual consent of said proposed Contract attached hereto and incorporated by reference herein; and

WHEREAS, funds are available for the award of this Contract for payment of these services which will be set forth.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Pine Hill, in the County of Camden, State of New Jersey, that it hereby approves and awards the Animal Control Services Contract for the Borough of Pine Hill to Independent Animal Care Services, LLC through December 31, 2021.

BE IT FURTHER RESOLVED that the appropriate Borough Officials are hereby authorized to execute any and all Contract documents for the providing of this service to the Borough.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 21<sup>st</sup> day of December 2020 at the Borough Municipal Building.

\_\_\_\_\_  
Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-214 Councilman Knott, 2<sup>nd</sup> Councilman Robb  
Roll call: 5 yes votes

Mayor Green opened the floor to the Public:

**Walt Davis – 1 Franklin Avenue**

Mr. Davis asked about Resolution 2020-209.

Mayor Green responded.

Mr. Davis asked if a bid was received.

Mayor Green responded.

Motion to close the floor to the public: Councilman Warrington, 2<sup>nd</sup> Councilman Robb  
All in Favor: 5 yes votes

Council Reports:

Councilman Knott reported on the equipment that Public Works recently purchased. He commented that the leaf schedule went good and Public Works will be starting round 2. Councilman Knott stated that the last storm Public Works did an excellent job.

Mr. Greer commented to everyone to have a happy and safe holiday.

Councilman Warrington reported about the Police Department organizing support for the Pine Hill families around the holidays. He commented that the Police Chief and the school are working on a school grant.

Chief Winters commented that the support for the Pine Hill families around the holidays happens with participation from the whole Borough not just the Police Department.

Mayor Green wished everyone a Merry Christmas and a Happy New Year.

#### RESOLUTION NUMBER 2020-215

BOROUGH OF PINE HILL  
COUNTY OF CAMDEN

#### RESOLUTION AUTHORIZING A CLOSED SESSION OF THE BOROUGH OF PINE HILL

WHEREAS, the Borough of Pine Hill (hereinafter the "Pine Hill") is subject to the Open Public Meetings Act, N.J.S.A.A. 10:4-1 et seq. ("Act") which requires that its meetings be open to the general public; and

WHEREAS, Section 10:4-12 of the Act permits Pine Hill to go into closed session, which is not open to the general public, for certain limited purposes enumerated in the Act; and

WHEREAS, Pine Hill hereby desires to adopt this Resolution to go into closed session at this time in order to: [*Check all that apply*]

\_\_\_\_\_ Discuss matters deemed confidential by express provision of Federal or State Law or Rule of Court;

\_\_\_\_\_ Discuss matters in which release of the information would impair a right to receive funds from the United States Government;

\_\_\_\_\_ Discuss matters the disclosure of which constitutes an unwarranted invasion of individual privacy, including but not limited to, information relative to an individual's personal or family circumstances and any material relating to medical, rehabilitation, custodial, or child protection issues;

\_\_\_\_\_ Discuss Collective Bargaining Agreements;

\_\_\_\_\_ Discuss any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if disclosed;

\_\_\_\_\_ Discuss any tactics and techniques utilized in protecting the safety and property of the public if disclosure would impair such protection and/or any investigations or violations or possible violations of the law;

  X   Discuss any pending or anticipated litigation or contract negotiation (other than collective bargaining) in which Pine Hill is or may become a party and/or any matters falling within the attorney-client privilege; and/or

\_\_\_\_\_ Discuss any matter involving the appointment, termination, terms and conditions of employment, evaluation of performance of, any specific prospective or current public officer or employee of Pine Hill;

Related to: Litigation

WHEREAS, Pine Hill believes that the matters discussed in closed session can be disclosed to the general public at such time when the Mayor and Borough Council have determined the matters discussed are no longer required to be maintained as confidential and adopt a further resolution to place the Closed Session Minutes into the Public Minutes Record Book.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Pine Hill hereby resolves to go into closed session for the reasons articulated above immediately after passage of this Resolution. This Resolution shall be kept on file for public inspection in accordance with statutory provisions.

Effective Date: This Resolution shall take effect immediately upon adoption.

BOROUGH OF PINE HILL

BY: \_\_\_\_\_  
CHRISTOPHER J. GREEN, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA HENDRICKS, BOROUGH CLERK

	WARRINGTON	KNOTT	JAXEL	ROBB	BURKE	CORRY-GAFT
YES	✓	✓	✓	✓	✓	✓
ABSTAIN						
NO						
ABSENT						

CERTIFICATION

I, Patricia Hendricks, Borough Clerk of the Borough of Pine Hill, do hereby certify that the above is a true and correct copy of a Resolution duly adopted by Borough of Pine Hill at a meeting of said Council held on the 21<sup>st</sup> day of December 2020 at the Borough Municipal Building.

Patricia Hendricks, Borough Clerk

Motion to move Resolution 2020-215 Councilman Warrington, 2<sup>nd</sup> Councilwoman Corry-Gaft  
All in favor: 5 yes votes

Closed Session began at 7:47pm:

Closed Session ended at 7:56pm:

Roll Call Vote to return into open session

Roll Call: 5 yes votes

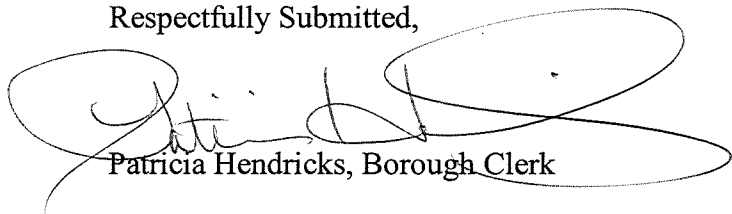
Dave Patterson reported that there were no decisions made in closed session.

Motion to adjourn: Councilman Warrington, 2<sup>nd</sup> Councilman Knott

All in Favor: 5 yes votes

The meeting adjourned at 7.58 pm.

Respectfully Submitted,

A large, stylized handwritten signature in black ink, appearing to read 'Patricia Hendricks', is written over the printed name below it.

Patricia Hendricks, Borough Clerk